



To: Members of the Partnerships
Scrutiny Committee

Date: 19 April 2013

Direct Dial: 01824 712554

e-mail: dcc_admin@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 25 APRIL 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES OF THE LAST MEETING (Pages 5 - 16)

To receive the minutes of the meeting of the Partnerships Scrutiny Committee held on 14 March 2013 (copy enclosed).

5 FLOOD INVESTIGATIONS: NOVEMBER 2012 INCIDENTS (Pages 17 - 36)

To consider a report by the Corporate Director Economic and Community Ambition (copy enclosed) updating members on progress with investigations into the flooding events across Denbighshire in November 2012 and to seek members' views on potential emerging recommendations.

9.40 a.m.

6 RECOVERY FROM NOVEMBER 2012 FLOODS PROGRESS REPORT (Pages 37 - 66)

To consider a report, which includes a **confidential appendix**, by the Corporate Director Modernisation and Wellbeing (copy enclosed) updating the committee on progress with recovery from the November 2012 floods and seeking members' views on the findings of an initial debrief report on this first phase of the recovery process.

10.30 a.m.

~~~~~ BREAK ~~~~~

**7 FLOOD RISK WITHIN DENBIGHSHIRE (Pages 67 - 72)**

To consider a report by the Senior Engineer, Flood Risk Management (copy enclosed) on the sources and extent of flood risk within Denbighshire and seeking members' support for the development of the Local Flood Risk Management Strategy.

**11.30 a.m.**

**8 SCRUTINY WORK PROGRAMME (Pages 73 - 102)**

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

**12.00 noon**

**9 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

To receive any updates from Committee representatives on various Council Boards and Groups

**MEMBERSHIP**

**Councillors**

Brian Blakeley  
Joan Butterfield

Margaret McCarroll  
Dewi Owens

Ann Davies  
Meirick Davies  
Alice Jones  
Pat Jones

Merfyn Parry  
Bill Tasker  
Huw Williams

**COPIES TO:**

All Councillors for information  
Press and Libraries  
Town and Community Councils

This page is intentionally left blank

## **PARTNERSHIPS SCRUTINY COMMITTEE**

Minutes of a meeting of the Partnerships Scrutiny Committee held in County Hall, Ruthin on Thursday, 14 March 2013 at 9.30 am.

### **PRESENT**

Councillors Brian Blakeley (Chair), Joan Butterfield, Ann Davies, Alice Jones (Vice-Chair), Pat Jones, Margaret McCarroll, Merfyn Parry, Bill Tasker and Huw Williams. Councillor Raymond Bartley, Councillor Bill Cowie, Councillor Bobby Feeley, Councillor David Simmons and Councillor David Smith attended as Observers.

### **ALSO PRESENT**

Corporate Director: Modernising and Wellbeing (SE), Corporate Director: Economic and Community Ambition (RM), Head of Adult and Business Services (PG), POVA Coordinator (NT), Regional Transport Group (TAITH) Representative (IPJ), Scrutiny Coordinator (RE) and Administrative Officer (CIW).

#### **1 APOLOGIES**

Apologies for absence were received from Councillors Meirick Davies and Dewi Owens

#### **2 DECLARATION OF INTERESTS**

No Members declared any personal or prejudicial interests in any business identified to be considered at the meeting.

#### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

No items were raised which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

#### **4 MINUTES OF THE LAST MEETING**

The Minutes of a meeting of the Partnerships Scrutiny Committee held on Thursday, 31<sup>st</sup> January, 2013 were submitted.

Matters arising:-

5. BIG PLAN Performance Update – Councillor J. Butterfield explained that she was yet to meet with representatives from the Rhyl Outreach Project. The Scrutiny Coordinator agreed to resend the contact details for the Project representative to Councillor Butterfield.

7. Independent Care Provision – Commissioning and Monitoring – Councillor J A Davies, who was unable to attend the previous meeting, enquired whether the Council monitored domiciliary care provision. Councillor Davies was advised that

information on this work was contained in the report presented to Committee at its last meeting, a copy of which was still available on the Council's intranet and website.

**RESOLVED** – *that, subject to the above, the Minutes be received and approved as a correct record.*

## **5 CAPACITY OF ADULT SAFEGUARDING SERVICES**

A copy of a report by the Head of Adult and Business Services, which provided an update on the capacity of the Adult Safeguarding Service to deal with a potential increase in referrals, had been circulated with the papers for the meeting.

The Head of Adult and Business Services introduced the report and highlighted the changes to the POVA workload in general with significant increases in the number of referrals. A POVA assistant post had been established in 2010, which had a positive effect, but in general the current model of working had been unsustainable.

A task and finish group had been established in May, 2012 to consider models of working from across Wales and parts of England, recommendations from CSSIW Inspection of Adult Protection in Denbighshire March 2010, and the recommendations from the POVA audit in May, 2012.

Appendices accompanying the report detailed some of the key data for the protection of vulnerable adult work within Denbighshire from January, 2012 to January, 2013. Details pertaining to the provision of training, performance indicator statistics, POVA procedure, and developments at national and local levels had also been included. Appendix 7 detailed the Equality Impact Assessment undertaken on the model for the future management of adult safeguarding in the County.

Officers responded to the following concerns raised by Members:-

- Where possible leaflets distributed on behalf of the North Wales POVA Forum which contained an incorrect telephone number for Denbighshire residents to report alleged incidents had been recalled and the correct number imposed and also listed on their website. The POVA Coordinator (PC) agreed to check if the leaflet had been included in the Carers pack circulated by the North East Wales Carers Information Service (NEWCIS) and provide a response for Councillor J.A. Davies.
- Members were informed that training provision for care workers was monitored through the contract monitoring process, and that care agencies had a responsibility, through quality assurance, to ensure care workers were fit and suitable to undertake their duties. It was explained that the process of monitoring care staff could not be exercised in the homes of service users without the service users' permission.
- in response to a suggestion on whether a 'secret shopper' approach could be used as a tool for monitoring care provision the HABS said the Social Care Hub was currently exploring a similar method as a potential evaluation tool

- The care requirements assessment process included the production of care plans which would be submitted to the respective agency who would provide an appropriately trained care worker to undertake the duties identified.
- Concerns were expressed that it had been alleged that 31% of paid carers had been the perpetrators of abuse during 2012/13. Members were assured that reviews were undertaken regularly and on an annual risk assessment basis.
- Reference was made to need to make available, for information purposes, a record of assessments undertaken, the HABS explained that this information could be provided.
- Details of training provision and the monitoring process were outlined by the HABS. He also highlighted the national training targets for care staff which included a safeguarding component.
- In reply to concerns expressed by Councillor E.A. Jones regarding the high number of abuse allegations withdrawn and the possibility that the threshold criteria had been set too high, the PC confirmed that risk assessments would be undertaken in these circumstances. The HABS referred to the investigative process, the respective national guidelines and thresholds, and the rights of the individual service user to decline assistance.
- The HABS responded to concerns expressed by Members and provided details of the Council's Whistleblowing Policy and the protection provided for whistleblowers. The CDMW explained the Policy was being reviewed and that any staff with safeguarding concerns would be required to report them. The final version of the Whistleblowing policy would be submitted to Council for approval and adoption.
- In reply to a question regarding the percentage of alleged abuse related incidents in the learning disability sector, the PC advised that the number of incidents tended to be low, but she agreed to provide the relevant information to Councillor J.R. Bartley.

During the ensuing discussion the CD:MW confirmed that a meeting would be held with Councillors J.A. Davies, E A Jones and the HABS to discuss the concerns they had regarding domiciliary care monitoring arrangements. It was agreed that a report on the implications of the Social Services and Wellbeing (Wales) Bill with respect to the safeguarding and protection of vulnerable adults be presented to the Committee at its next meeting, and that the report should also include the latest position regarding rota visits and details of the progress made in addressing the concerns raised with respect to domiciliary care monitoring. The Committee:

**RESOLVED –**

- (a) to receive and note the contents of the report, subject to the issues raised by Members for discussion at the agreed meeting between Members and officers,*
- (b) to acknowledge the importance of a corporate approach to the Protection of Vulnerable Adults and the Council's responsibility to view this as a key priority area; and*
- (c) that a report on the implications of the Social Services and Wellbeing (Wales) Bill with respect to safeguarding and the protection of vulnerable adults be presented to the Committee at its meeting on 25 April 2013, and that the report also include the latest position regarding rota visits and details of the progress made in addressing the concerns raised with respect to domiciliary care monitoring.*

## 6 RESIDENTIAL CARE FEES 2013/14

A copy of a report by the Business Service Manager, which provided an update of the Regional Care Home Fee Setting Methodology and the impact on costs to the Authority, had been circulated with the papers for the meeting.

The Head of Adult and Business Services (HABS) referred to the report previously presented to Scrutiny which had explained the new methodology, the process followed and the cost implications. The methodology had been revisited and inflationary increases applied to the components within the fees. The increases varied between 1.8% for salaries and 9% for energy costs, and on average the increase in fees would be approximately 2.4%.

Finance Officers from Wrexham, Flintshire and Denbighshire County Councils had considered inflation and referred to the annual application from the Care Forum. The officers had worked individually with the Heads of Service in their respective Authorities to calculate the cost of the fee increases and the budgetary impact, and effect on standard fees had been detailed in the report. The standard fees quoted for Nursing Homes excluded the NHS contribution which currently stood at £120.56 per week. Confirmation was provided that the number of people in care homes had reduced as the Council continued to be successful in providing community-based alternatives.

The Corporate Director: Modernising and Wellbeing (CD:MWB) emphasised the good systematic approach which had been adopted which incorporated a common methodology exercised by all Authorities. She explained that difficulties had previously been encountered in demonstrating the fairness of costs, and it was felt that service providers would need to examine the method of service delivery and provision to meet future requirements and demands. In reply to concerns raised by Councillor Butterfield regarding the pay structure for staff employed in private Homes, the CD:MWB explained that the construction of the fees creates an assumption regarding the levels of pay provided. She explained that if there was evidence of failure to meet the level of skills to provide the service this would result in contract and regulatory monitoring issues which would be pursued.

In response to Members' questions the HABS explained that the need for Residential Care Homes would continue, and he confirmed that the provision of three additional extra care homes had been identified in the Corporate Plan. He also advised that, whilst it could be useful, using a 'star rating/scoring' system for residential and nursing homes could prove costly for local authorities as in his experience the higher rated homes also charged higher fees. In reply to a question from Councillor J.A. Davies, the HABS provided details pertaining to the classification of the requirements for health care provision and the associated costs. He also outlined the clinical view expressed nationally in respect of learning disabilities and referred to health care provision guidance, particular reference being made to the significance of complex behavioural characteristics. Following further discussion, it was:-

**RESOLVED** – *that the Committee:-*



- (a) receive and note the contents of the report, and  
(b) continues to support the regional approach to fee setting as agreed by Cabinet in February, 2012.

With the Committee's agreement, as the Lead Member was already present, the Chair varied the order of business at this juncture.

## **7 PROPOSED EMERGENCY REGIONAL PLANNING SERVICE**

A copy of a report by the Corporate Director: Economic and Community Ambition (CD:ECA), which presented the full business case for a Regional Emergency Planning Service (REPS) and sought observations on the recommendations relating to it, prior to their submission to Cabinet, had been circulated with the papers for the meeting.

Councillor D.I. Smith, the Lead Member with responsibility for the Service, declared a personal and prejudicial interest in this business item and left the meeting prior to the item being discussed.

The CD:ECA explained that work had been undertaken by the 6 North Wales Councils to evaluate the benefits of establishing the REPS. The report outlined the work undertaken and set out the recommendations of the final business case to establish a Regional Service which would be presented to Cabinet for approval in March, 2013. A summary of the current arrangements had been set out in Appendix 1.

The Chief Executives of the six Councils had commissioned the development and testing of a business case for a single service, with sub-regional teams, and officer presence within each Authority to ensure local expertise, knowledge and local service continuity. The Welsh Government - Local Government Compact had included emergency planning as a recommended regional collaborative service and the final business case, Appendix 2 to the report, had been based on a full analysis of the costs and benefits of establishing a REPS. Adoption of a Regional Service was being recommended with: -

- a sub-regional structure – two hubs covering 3 Councils each
- one hub led by a Regional Manager and the other by a Deputy
- an Emergency Planning Officer in each Local Authority
- common policies, processes and plans and shared resources in a single management structure.

The responsibilities of the locally placed officer and the sub-regional hub officers had been detailed in the report, and the REPS would be commissioned and overseen by an operational board of commissioning officers. The business case identified that the new model would provide greater resilience, improved specialisation and consistency, better sharing of best practice, capacity and capability. It would enhance liaison with other key responders through the Local Resilience Forum and provide more capacity for working with service managers across each Local Authority to strengthen response arrangements. The proposals

suggested overall savings of up to £75,000, at 10% of cost, with possible further savings from reduced duplication.

The Welsh Local Government Association had offered £35k from the Improvement Fund to assist North Wales in the management of transition to a Regional Service, with Flintshire County Council acting as the Lead Authority for the project.

The following responses were provided to questions and issues raised by Members:-

- The CD:ECA explained that the flexibility and levels of communication would be enhanced by the establishment of REPS. This should improve arrangements from Denbighshire's perspective, as under the proposed new Service it would have one officer based in the County. Under current arrangements all officers covering Denbighshire were based in Flintshire.
- Members were informed that any major incident would be managed on a North Wales basis. It was confirmed that response and recovery plans were in situ and that Denbighshire services would feature in the process.
- Confirmation was provided by the CD:ECA that the establishment of the REPS would not supersede the recovery plans already in place, but would strengthen the existing arrangements and improve the resilience to apply them.
- The officers explained that the establishment of the REPS would not generate substantial savings, and confirmed that there would not be a significant reduction in staffing resources.

The basis of the recommendations being presented to Cabinet to establish and join REPS had been outlined in the report, together with, the timeline for the project. Cabinet would be requested to delegate authority to approve the detailed transition arrangements to the new service and undertake all necessary tasks to establish the new service to the Chief Executive in consultation with the Lead Member.

A summary of the consultation process undertaken and details of any financial implications or possible risks had been included in the report. In response to a question from Councillor D. Simmons, the CD:ECA agreed to seek clarification regarding the inclusion of the RNLI in the consultation process for the proposed REPS. Having considered the report and the final business case for the proposed Regional Emergency Planning Service, subject to confirmation that the RNLI had been or would be consulted on the proposals, and with the aim of providing a more resilient service to the residents of Denbighshire the Committee:

**RESOLVED** – to recommend to Cabinet that:-

- (a) *it adopts the final business plan to establish a Regional Emergency Planning Service on the basis set out in paragraph 4.13 of the report to Partnerships Scrutiny Committee on 14 March 2013, and*
- (b) *authority to approve the detailed transition arrangements to the new service and undertake all necessary tasks to establish the new service is delegated to the Chief Executive in consultation with the Lead Member.*

## **PART II**

## **EXCLUSION OF PRESS AND PUBLIC**

***RESOLVED** - under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 14 and 15 of Schedule 12A of the Local Government Act 1972.*

### **8 TRANSFORMING TRANSPORT - REGIONAL PASSENGER TRANSPORT COLLABORATION PROJECT**

A confidential report by the Corporate Director: Economic and Community Ambition (CD:ECA) which summarised the work undertaken to date with respect to creating a single integrated unit for the delivery of passenger transport services in North Wales and which presented the outline business case for its creation, had been circulated with the papers for the meeting.

The Chair welcomed Mr Iwan Prys Jones, Regional Transport Group Representative (TAITH) to the meeting.

The CD:ECA explained that the Regional Passenger Transport Project had now reached Outline Business Case stage and Cabinet would consider whether or not to approve moving ahead with the development of a Full Business Case for the Preferred Option. A Working Group of transport managers from all North Wales Authorities supported by TAITH, and externally facilitated, had developed an Outline Business Case which had produced a Preferred Option for further consideration, and approval was being sought to develop the Preferred Option into a Full Business Case for implementation if the case was proven and approved by the constituent Authorities. A review of the future delivery of bus subsidies across Wales by Welsh Government (WG) had produced a number of recommendations, the key one being that a new bus funding grant "Regional Transport Services Grant" would be in place from the 1<sup>st</sup> April, 2013, delivered through the Regional Transport Consortia.

The scope of the project which comprised public, education and social services transport had been identified at an early stage. The report detailed the areas excluded from the scope of the project, key facts relevant to the delivery of the current service by the six Local Authorities and the basis of the case for change. The four main Options considered during the development of the Outline Business Case had been summarised and a copy of the Outline Business Case had been included as Appendix 1, together with, details of the criteria against which the Options had been assessed.

The Outline Business Case assessment had identified two options as the best when assessed against the identified criteria, but given the recent proposed changes to the bus funding system only one of these options now merited further development into a Full Business Case for further consideration. This option was outlined in the report. It was recognised that this option would be the most radical and complex of those which had been considered, however it also offered the most potential for improved outcomes and savings in the longer term.

The potential for savings and efficiency would be evaluated against the complexity and potential up-front costs as the Full Business Case was developed. The option could be developed incrementally, with a first phase considering integration of the passenger transport services, followed at a later date by education transport and social services transport. This approach would combine with the changes necessary to manage the implementation of the new bus funding approach, beyond the transitional phase.

The timescales considered achievable for the project, subject to approval, had been outlined in the report. Confirmation was provided that the full financial implications for all Councils would be explored in the next stage of work and would be identified to allow decisions on whether or not to implement changes to be made once the Full Business Case had been completed and considered.

In response to concerns expressed by Members TAITH's Chief Executive explained that the single integrated regional model would ensure that each individual Authority would retain a certain level of accountability in delivery of their respective services, while working within an overall framework across North Wales. He explained that the Welsh Government Minister for Local Government and Communities had provided each region with the opportunity to submit proposed arrangements for their respective areas.

A number of Members referred to the high standards set and the good work undertaken by the Section Manager: Passenger Transport and his team with regard to the provision and management of school transport within Denbighshire. TAITH's Chief Executive confirmed that certain aspects relating to school and social services transport provision would remain within local authority control. However, support could be offered and provided if there was a lack of capacity or expertise within a specific area.

In reply to a question from Councillor E.A. Jones, the CD:ECA explained that the importance of addressing issues pertaining to the Welsh Language and culture had been incorporated into the Business Case. TAITH's Chief Executive responded to concerns raised by Councillor M. McCarroll and confirmed that there was scope for efficiency improvements in respect of cross border passenger transport, particular reference being made to school transport provision, and this issue could be examined within the remit of the project. However, decision pertaining to the school transport eligibility criteria would remain within the control of the local education authority.

TAITH's Chief Executive responded to concerns expressed by Councillor J. Butterfield regarding the magnitude of the project. He confirmed that regular progress reports could be presented to the Partnerships Scrutiny Committee at each of the development stages. The CD:ECA confirmed that she would liaise with the Scrutiny Coordinator when details of the timescales were available. It was:

**RESOLVED** – *that the Committee:-*

- (a) *subject to the above observations, recommend to Cabinet that the Outline Business Case and preferred option are accepted and that the project now moves to develop a Full Business Case for the implementation of a single integrated unit for the delivery of passenger transport services in North Wales.*

- (b) notes that any decision to implement an integrated unit would only be taken after Councils had considered and approved the Full Business Case, and that future governance arrangements would be addressed during development of the Full Business Case, and
- (c) receives regular progress reports for scrutiny at each of the development stages of the project.

## **PART I**

### **9 SCRUTINY WORK PROGRAMME**

A copy of a report by the Scrutiny Coordinator seeking the Committee to review its draft Forward Work Programme (FWP) and providing an update on relevant issues had been circulated with the papers for the meeting. The Cabinet's FWP had been included as Appendix 3 and a table summarising recent Committee resolutions and advising Members on progress with their implementation had been included as Appendix 4 to the report.

A Proposal Form, Appendix 2, which related to Deeside College/Coleg Llysfasi's role in delivering education within Denbighshire and in partnership with the Council had been submitted for consideration by the Committee. Members agreed that this item be included in the Committee's forward work programme for the July, 2013. However, Members requested that the College Principal be informed of the Scrutiny process and be requested to provide the following information:-

- Student numbers, achievements, progress levels and scholarships.
- Finance and resource details.
- Promotion and development of the Welsh language.
- Transport related issues.
- Details of future proposals and partnership working.

The Scrutiny Coordinator explained that a response was awaited regarding a request made to the Health Board for a report on Prosthetics, the provision and maintenance of artificial limbs to adults and children (including information on access to the service, any delays encountered or limitations applied and complaints procedures) to be considered at the next scheduled meeting with Health representatives on 10 June 2013.

The Committee considered its draft Forward Work Programme for future meetings, as detailed in Appendix 1, and the following amendments and additions were agreed:-

- The report on Local Primary Mental Health Support Services, originally scheduled for the current meeting, be rescheduled for the Committee's meeting with representatives of the Betsi Cadwaladr University Health Board (BCUHB) in June, 2013. In response to concerns expressed by Members regarding the future of the Health Board Chief Executive, and any possible implications on the County Council and the future of Glan Clwyd Hospital, it was confirmed that any issues or concerns could be raised at the Scrutiny Committee meeting with the BCUHB in June.

- Members agreed that the item on Regional Collaboration on Economic Development be deferred until September, 2013, when it was anticipated more detailed information would be available.

- Following a decision by the Scrutiny Chairs and Vice-Chairs Group (SCVCG), on the 7<sup>th</sup> March, 2013, it was agreed that the business item in respect of Heritage and Arts Assets would be transferred from the Communities Scrutiny Committee to the Partnerships Scrutiny Committee Forward Work Programme for consideration in December, 2013.

- The Committee agreed that, if Cabinet agreed to move to the development of a Final Business Case (FBC) for the Regional Passenger Transport Collaboration Project, the FBC be included in the Forward Work Programme for November, 2013.

A list of all scrutiny representatives on the Service Challenge Groups had been included as Appendix 5 to the report. When the appointments had been made 'Customers' had been included in the Education Services' Service Challenge Group and Councillor B. Blakeley appointed as its representative. However, 'Customers' now formed part of one of the Council's seven Corporate Priorities for the period 2012/17, therefore for the purpose of the Service Challenge process 'Customers' had been separated from the Education Services. The Committee agreed that Councillor B. Blakeley be nominated to serve as its representative on the 'Customers' Service Challenge Group. It was also agreed that Councillor P. Penlington be invited to serve on the Service Challenge Group for the Strategic Human Resources (HR) Service when he takes up his position on the Committee in the near future.

**RESOLVED** – that,

- (a) *subject to the above, the Partnerships Scrutiny Committee approves the Future Work Programme as set out in Appendix 1 to the report, and*
- (b) *nominates Councillor B. Blakeley to serve on the Service Challenge Group for the Customers Service, and invites Councillor P. Penlington to serve as the Committee's representative on the Service Challenge Group for Strategic Human Resources in due course.*

## **10 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

Members of the Committee provided the following details in respect of various Council boards and groups:-

Councillor J.A. Davies advised that she would be attending the All Wales Carers meeting in Cardiff and the Triple A Project Board Meeting.

Councillor E.A. Jones had attended a meeting of the Food Review Task and Finish Group where two priorities had been identified and would be progressed at future meetings. Denbighshire's high standards with regard to the procurement process were noted. Councillor Jones had also attended a meeting on the Provision of Housing for Specialist Accommodation.

Councillor M. McCarroll had attended a meeting of the Denbighshire Enterprise Agency which she felt had been impressive.

***RESOLVED*** – *that the reports be received.*

Meeting ended at 12.55 p.m.

This page is intentionally left blank



**Report To:** Partnerships Scrutiny Committee

**Date of Meeting:** 25<sup>th</sup> April 2013

**Lead Member:** Lead Member for Public Realm

**Report Author:** Corporate Director: Economic & Community Ambition

**Title:** Flood Investigations: November 2012 incidents

---

**1. What is the report about?**

Investigations into the flooding events across Denbighshire in November 2012 have been underway since February 2013. The investigations cover a number of separate locations and are nearing their conclusion. A full report will be made to Council when the investigations are complete. Meanwhile, an update is provided to Partnerships Scrutiny for information and discussion on emerging findings and potential recommendations.

**2. What is the reason for making this report?**

To update Partnerships Scrutiny on progress with the flooding investigations and provide an opportunity for discussion of emerging potential recommendations before the report to Council is finalised.

**3. What are the Recommendations?**

Partnership Scrutiny is invited to consider progress with the investigations and discuss the potential emerging recommendations.

**4. Report details.**

- 4.1 Significant flooding occurred in a number of locations across Denbighshire on 26/27<sup>th</sup> November 2012. Around 500 properties, commercial and residential, were flooded at a total of 12 separate locations. Under the terms of the Flood and Water Management Act 2010, the Council is currently undertaking an investigation into the causes of flooding. Natural Resources Wales (formerly Environment Agency Wales) is supporting the Council with the investigations.
- 4.2 The investigation was formally launched in February 2013 and was due to report to Council in May. Investigations at the two larger flooding incidents are taking longer to complete, however, and it is now likely that the report will be delayed until June. The investigation Terms of Reference are attached for information (Appendix 1).

- 4.3 The purpose of the investigations is to clarify why the flooding happened, how likely it is to recur and what, if anything, needs to be done to manage flood risk appropriately in the future.
- 4.4 The majority of the flood investigations are being carried out by the Council and Natural Resources Wales. Independent experts have been commissioned to carry out the investigation into the flooding at Glasdir, Ruthin, however, due to the complexity of events at that location. The independent experts, Dr Jean Venables and Clive Onion, will also review the Council and Natural Resources Wales' findings for all other flood locations.
- 4.5 The locations being investigated are:
- Rhuddlan
  - St. Asaph, including properties along Lower Denbigh Road
  - Brookhouse
  - Gellifor
  - Llanynys
  - Llanbedr DC
  - Park Place / Mwrog Street / Maes Ffynnon, Ruthin
  - Glasdir, Ruthin
  - Corwen
  - Loggerheads
  - Sarn Lane
  - Glyndyfrdwy
- 4.6 The criteria for agreeing a location for investigation are:
- One or more properties with internal flooding
  - Disruption to critical infrastructure, e.g. roads or utilities
  - A repeated 'near miss' of either of the above.
- 4.7 Discussions are underway at national level as to whether flooding of non residential or commercial properties and/or open land should also be investigated.
- 4.8 The flood investigation work is co-ordinated by a Flood Investigation Working Group comprising officers from the Council, Natural Resources Wales and the Trunk Road Authority. To date, two Stakeholder briefings have been issued and these are attached for information. Meetings have also been held with representatives of residents at the two larger flood locations at Glasdir and St Asaph.
- 4.9 Summaries of findings to date and emerging recommendations are outlined in Stakeholder Briefing 2 (Appendix 2). A verbal update on further progress will be provided at Partnerships Scrutiny meeting.
- 4.10 Given the length of time it is taking to conduct a thorough investigation of the causes of flooding, notwithstanding the results of the investigation, the Council has already taken some interim action to address identified flood risks. These include:

- Fitting of anti-flood non return valves on surface water drains at Brookhouse and the Mwrog Street channel, Ruthin
- Removal of the safety grilles on the 5 box culvert at Glasdir and the fitting of a temporary telemetry enabled water gauge in the culvert channel
- Repairs to the flood defence bund at Cae Ddol, Ruthin

**5. What will it cost and how will it affect other services?**

A contingency of up to £40,000 has been set aside to cover the investigation and associated costs.

**6. What consultations have been carried out and has an Equality Impact Assessment Screening been undertaken?**

To date, two Stakeholder Briefings have been produced to share with all interested parties. Regular liaison meetings are taking place with representatives of the residents at Glasdir. A similar meeting is now scheduled with representatives of residents at St Asaph.

No EQIA has been undertaken.

**7. Power to make the Decision**

S19 of the Flood & Water Management Act 2010 gives the Council as Lead Local Flood Authority, the responsibility to investigate incidents of flooding.

Article 6.3.2(c) of the Council's Constitution

**Contact Officer:**

Corporate Director: Economic & Community Ambition  
Tel: 01824 706128

This page is intentionally left blank

## **Terms of Reference and Commission for Investigation Denbighshire County Council**

### **Flooding events – 26<sup>th</sup>/27<sup>th</sup> November 2012**

#### Flood & Water Management Act 2010

Under the terms of the Flood & Water Management Act 2010, Denbighshire County Council, acting lead local flood authority intends to undertake an investigation into the flooding events of 26<sup>th</sup>/27<sup>th</sup> November 2012. These include flooding at Rhuddlan, St Asaph, Brookhouse and Glasdir, Ruthin.

In commissioning the investigation, the Council wishes to understand:

- Why the flooding occurred
- What the likelihood of recurrence may be
- What can/should be done by all relevant flood risk management authorities to minimise flood risk to properties in future events

The purpose of this report is not to allocate blame or fault but to investigate the cause(s) of the flood in order to determine what actions should be taken.

#### Terms of Reference

The overall investigation will address the following points:-

- a) The weather conditions during and preceding the flood events.
- b) The degree to which flood defences and other alleviation/management measures operated as intended, including specifically any factors that may have prevented their full operation.
- c) The overall flood risk assessments for the affected areas and the continued adequacy of these in the light of the flood events. This should include assessment of whether changes to river patterns and/or flood management measures have changed flood risks since earlier assessments.
- d) Whether, in the light of the flooding experienced on 26<sup>th</sup>/27<sup>th</sup> November 2012, relevant flood risk management authorities should implement modifications or additions to their flood defence, alleviation and management measures to minimise risk of future flooding to an acceptable level.

More detailed questions for the investigation are suggested in Appendix 1

#### Relevant Flood Risk Management Authorities

For the purposes of this investigation, Denbighshire County Council has identified the relevant flood risk management authorities as:-

- Denbighshire County Council, as flood management authority responsible for surface flooding and minor water courses, and also as Highways Authority for county roads
- Environment Agency Wales, as flood management authority responsible for main rivers

- Welsh Government, as Highways Authority for the A494 & A55 trunk roads

In addition, whilst not a flood risk management authority, Taylor Wimpey North West will require to input to the investigation as currently responsible for the unadopted surface water drainage system at the Glasdir estate, Ruthin.

#### Additional Independent Investigation – Glasdir, Ruthin

Whilst the impact of flooding across the County on 26<sup>th</sup>/27<sup>th</sup> November 2012 was significant, specific complexities and issues pertain to the flooding event at the Glasdir housing development in Ruthin.

To this end, Denbighshire County Council is additionally commissioning an independent investigation of the flooding at Glasdir. As well as addressing the more general points outlined above in relation to Glasdir, the Council wishes the investigator to review specifically:-

- i. The planning process relating to the development of the Glasdir site, Ruthin, including the flood risk and consequence analyses undertaken, the adequacy of these, the degree to which they were incorporated into permissions given, and adhered to during construction.
- ii. The maintenance and management regimes in place for all relevant flood risk management authorities, the adequacy of those arrangements and the degree to which such arrangements were adhered. This should include flood alert and warning systems as well as physical measures in place to mitigate and manage flood risks.
- iii. The conclusions reached by the Environment Agency in its analysis of the possible causes of flooding at Glasdir, Ruthin, and specifically whether any other contributory factors and/or mitigating measures should be taken into account.

The independent investigation report is expected to fully explore the points raised, and any relevant associated issues, and to present findings and conclusions that arise. The report is also expected to make recommendations of any further action advised for relevant flood risk management authorities to minimise to an acceptable level, the risk of significant future flooding events at Glasdir specifically.

All surveys and studies relevant to these Terms of Reference already undertaken by or on behalf of both Denbighshire County Council or the Environment Agency in relation to Glasdir will be made available to the Independent Investigator. Should s/he consider them necessary to answer the points outlined above, the Independent Investigator will also have the power, in consultation with Denbighshire County Council, to commission additional technical studies, surveys or other such analyses.

#### Independent Review of Findings

While the Council will carry out the investigation of the causes of flooding at locations other than at Glasdir, the Independent Investigator will undertake a review of the findings and conclusions from those investigations, to provide assurance of their adequacy.

### Timescale

The investigations are expected to take 3 months to complete. A final report on all parts of the investigation is therefore expected by late April 2013.

### Governance

The investigations will be co-ordinated by an officer working group chaired by the Corporate Director for Economic & Community Ambition. Membership will reflect the relevant flood risk management authorities - Highways & Planning services for Denbighshire County Council, Environment Agency Wales and Welsh Government.

The role of the working group will be to investigate the overall flood events and also to support, through the provision of relevant information and evidence, the independent investigation into the specific events affecting Glasdir.

A Stakeholder Reference Group will also be established to ensure relevant interested parties are informed about progress with the investigations and offered the opportunity to contribute and comment. The Stakeholder Reference Group will comprise the following groups:

- Local Members
- Cabinet Lead Member for Environment & Public Realm
- Leader of the Council
- Resident and business representatives from the affected communities
- Representatives from Ruthin, & Rhuddlan Town Councils and St Asaph City Council
- For Glasdir only, Tai Clywd Housing Association & Taylor Wimpey North West Ltd

### Reporting

The final report from the Investigations will be presented to full Council at its meeting on 7 May 2013.

### Exclusions

The investigations will cover the causes of the flooding events on 26th/27th November 2012, the exercise by the relevant flood risk management authorities of their responsibilities and whether those authorities need to take any specific action to minimise the risk of future significant flooding.

The investigations will not evaluate the emergency response to or recovery from the flooding events. These are separately covered in reviews being conducted by North Wales Resilience Forum. The findings from the Resilience Forum reviews will help to improve the Council and its partners' emergency response to and recovery from any future incidents, and will be reported to Members once completed.

**Detailed Questions – Flooding Event, 26<sup>th</sup>/27<sup>th</sup> November 2012**

Rainfall, Weather and Conditions

1. What were the weather, ground and river conditions that led to the flooding event?
2. Were they exceptional?
3. How likely are they and flooding of this magnitude to recur?
4. Are there any warning signs/triggers for future risk management?

Flood Alert & Risk Management

5. Are flood alert procedures and mechanisms sufficient? Did they operate as expected on 26/27 November?
6. Does the flooding event of 26/27 November raise any particular issues to be addressed by any relevant flood risk management authority?

Flood Protection & Mitigation Measures

7. Who has responsibility for the various flood protection and mitigation measures involved in the flood event?
8. Are current flood protection and mitigation measures adequate? What scale of flood can they be expected to protect against?
9. What level of flood protection is considered to be 'acceptable'? What, if anything, is needed to deliver that level of protection?
10. What was the cause of flooding at each of the affected locations?
11. Is there any evidence that blockages (in culverts or more generally on the river) caused the flood waters to overtop defences?
12. Is blockage/debris inevitable during a flood? Are flood defences designed to operate with an anticipated level of blockage?
13. What (more) can be done to minimise the risk of unmanageable levels of debris/blockage?

Glasdir issues

14. Were planning permissions for the Glasdir development granted in line with recognised practice and in accordance with relevant planning policy, guidance and regulation?
15. Were flood mitigation recommendations appropriately incorporated into the permissions granted?
16. Were the flood mitigation measures required by the planning permissions adhered to during construction?
17. Was the expert advice sought on flood risk adequate?
18. Did the sequential nature of applications for the Glasdir site affect the quality of advice given or flood mitigation measures recommended?
19. Do the culverts have sufficient capacity to manage a 1:1000 event with or without a reasonable level of blockage?
20. Should flood mitigation recommendations have specified works downstream of the culverts to direct the subsequent flow of diverted flood waters?
21. Did the design of the link road exacerbate flooding at Glasdir once the bund had been overtopped?



22. Did the surface water drainage system exacerbate flooding at Glasdir once the bund had been overtopped?
23. Could downstream blockages have contributed to the flooding at Glasdir? Specific reference has been made to the bridge/weir just north of Glasdir.
24. Are there any specific measures that need to be taken to reduce the risk of flooding at Glasdir to an acceptable level?
25. Is protection against a 1 in 1000 flood event at Glasdir achievable?

St Asaph/Rhuddlan issues

26. Did the tide contribute to flooding at St Asaph or Rhuddlan?
27. Did construction works at Foryd Harbour contribute to flooding at St Asaph or Rhuddlan?
28. Could anything more have been done to prevent overtopping of the defences at St Asaph?
29. Are defences/flood mitigation measures at both locations adequate to provide a reasonable level of protection from flooding?
30. Should additional measures be put in place at St Asaph or Rhuddlan?

This page is intentionally left blank

**DENBIGHSHIRE COUNTY COUNCIL**  
**FLOOD INVESTIGATION**  
**STAKEHOLDER BRIEFING : 1**

## **Introduction**

In its role as Lead Local Flood Authority, Denbighshire County Council is undertaking an investigation into the flooding incidents that took place at a number of locations across Denbighshire on 26/27 November 2012. The investigations are being carried out under the Flood and Water Management Act 2010. In carrying out the investigations, the County Council is working in partnership with Environment Agency Wales and North and Mid Wales Trunk Roads Authority.

The purpose of the investigation is to clarify:

- Why the flooding happened
- How likely it is for that scale of flooding to happen again
- Whether any improvement actions are needed to ensure flood risk in the County is appropriately managed in future

A copy of the more detailed Terms of Reference is available on request.

The results of the investigation are due to be reported in May.

## **Conducting the Investigation**

The County Council has established a Flood Investigation Working Group to carry out the investigations and compile the final report. The Working Group is chaired by Rebecca Maxwell, Corporate Director for Economic and Community Ambition and comprises officers from the Council's flooding and highways teams, Environment Agency Wales and the Trunk Roads Authority.

The County Council has also commissioned two independent experts, Professor Jean Venables and Clive Onions, to help with the investigations. Their main focus will be the flood event at Glasdir, Ruthin, for which they will conduct a full independent investigation. They will also review the findings from the investigations at the other flood locations and will validate the conclusions and recommendations. Jean and Clive were recommended to the Council by the Institute of Civil Engineers and are highly regarded in their field.

Alongside the Investigation Working Group, a group of key stakeholders has also been identified. While it will not be possible to include stakeholders directly in the investigations themselves, the Council has committed to ensuring they are informed on progress and alerted to any significant issues as they emerge. This briefing note is part of that process.

## Progress to Date

The Flood Investigation Working Group has met 5 times since being established in early January. An early task has been to collate the numerous pieces of information relating to the flooding in Denbighshire on 26/27 November 2012. As well as technical information, the Working Group is also interested in receiving photographs, video footage or other eye witness information from the public. Information can be emailed to [flood.investigations@denbighshire.gov.uk](mailto:flood.investigations@denbighshire.gov.uk)

The Working Group has also spent time agreeing the criteria for investigation and identifying the relevant flood locations.

Flooding was widespread in November and it would not be feasible to investigate every incident. The criteria agreed by the Working Group are as follows:

- One or more properties with internal flooding
- Impact on critical infrastructure, for example main roads or utilities infrastructure
- A 'near miss' of either of the above

The Working Group is also taking advice on whether flooding of significant areas of agricultural land should also be included and if so, what the trigger should be.

Having applied the agreed criteria, the Working Group has started investigations for the following flood events:

- Rhuddlan
- St. Asaph, including properties along Lower Denbigh Road
- Brookhouse
- Gellifor
- Llanynys
- Llanbedr DC
- Park Place / Mwrog Street, Ruthin
- Glasdir, Ruthin
- Corwen
- Loggerheads

An assessment is also underway on whether to also investigate flooding of agricultural land near Bodelwyddan. It is not unusual for flood locations to be identified some time after a flood event has happened. Any potential additional locations or events can be notified to the Flood Investigation Team using their e.mail address above.

The Working Group has also agreed how the investigations for locations other than Glasdir will be carried out. A 4 stage process is being adopted as follows:

- Stage 1:** Information Gathering
- Stage 2:** Public Consultation
- Stage 3:** Analysis and Recommendations
- Stage 4:** Publication

Most investigations are between Stages 1 and 2. Drop in sessions have been held in St. Asaph, Rhuddlan and Glasdir to share early findings of those investigations and seek views from affected residents. The process for public consultation at the smaller flood locations is still being determined but is likely to be on a more 1:1 basis.

## **Early Findings**

Analysis of the rainfall pattern and weather conditions, together with the previous ground conditions around 26/27 November 2012, are suggesting that this was a more unusual flood event. River levels on 26/27 November were among the highest ever recorded and very close to those seen in 2000 when significant flooding was experienced in Ruthin. The persistent rainfall combined with the high river levels and already saturated ground conditions from other heavy rainfall leading up to 26/27 November, are pointing toward a flood risk rating of close to 1:200.

Contributory factors at each location are still being analysed but in overall terms it appears that the volume of water was more than the rivers could cope with, leading to banks being breached and flood defences being overtopped. Specific factors will apply to each location and these are currently being explored in detail to allow individual reports and recommendations to be made.

The investigations appear to have ruled out two suggested causes:

- Dŵr Cymru/Welsh Water has confirmed that it did not release water from Llyn Aled and Llyn Aled Isaf Reservoir
- River level records demonstrate that the tide was not the cause of flooding at Rhuddlan or St. Asaph

## **Interim Actions**

It is anticipated that the investigations will take 3 months to complete. As well as investigating the causes of flooding at each location, the Working Group has also been identifying whether any interim action can be taken to mitigate flood risk.

So far, the following actions have been taken:

### **Glasdir:**

Safety screens have been removed from either end of the 5 box culvert and a proactive maintenance check has been instigated should a flood alert be received. Installation of a temporary gauge on the culvert channel is also being explored.

### **Brookhouse:**

Anti flood non-return valves have been instructed for the surface water drains into the main river.

**Ruthin:**

Anti flood non-return valves have been instructed for the Mwrog Street flood alleviation channel. Precise specifications are currently being agreed. The flood bund at Cae Ddol has been topped up at a low point. An informal flood defence at Maes Ffynnon is being surveyed to allow a full schedule of repairs to be implemented.

**Next Steps**

The next meeting of the Flood Investigation Working Group is scheduled for 27 February. The main focus for the meeting will be to review the findings for all flood locations, agree the public consultation process for the remaining locations and begin examination of possible solutions and recommendations. In the interim, officers will continue to collate and analyse information.

An initial meeting with Professor Jean Venables and Clive Onions will also take place this week. The purpose of this will be to share information gathered to date, understand what additional information may be required and agree how the Working Group will support the independent investigators. A meeting for Jean and Clive with Glasdir residents is also being arranged.

A further Stakeholder Briefing will be issued shortly after the next Working Group meeting on 27 February. It is hoped to be able to provide a summary of early indications of contributory factors for each location in that briefing, together with details of how the public consultation stages will be carried out.

**Rebecca Maxwell**  
**Corporate Director : Economic and Community Ambition**

**11 February 2013**

# DENBIGHSHIRE COUNTY COUNCIL

## FLOOD INVESTIGATION

### STAKEHOLDER BRIEFING: 2

This is the second briefing note summarising progress with the Flood Investigation work being carried out by Denbighshire County Council into the incidents of flooding across Denbighshire on 26/27 November 2012. The Council is working in partnership with Environment Agency Wales and North and Mid Wales Trunk Roads Authority. The Investigation Working Group has met twice since the last Briefing note.

As a reminder, the purpose of the investigation work is to clarify:

- Why the flooding happened
- How likely it is for that scale of flooding to happen again
- Whether any improvement actions are needed to ensure flood risk in the County is appropriately managed in future

#### Investigation Criteria

As set out in the first Briefing note, incidents are being investigated if they meet at least one of the following criteria:

- One or more properties with internal flooding
- Disruption to critical infrastructure, e.g. roads or utilities
- A repeated 'near miss' of either of the above.

**NB:** The 'near miss' category has been clarified as locations with repeat 'near misses', i.e. where a pattern of new flooding may be emerging.

The Investigation Working Group is exploring whether a criteria should be included to investigate new patterns of flooding of agricultural or other open land. This is proving far from straightforward and is a topic of national, not just local, debate. Environment Agency colleagues have been participating in national discussions with representatives from the farming and private landowner sector, which may help.

The purpose of investigation work is to understand new and emerging risks and/or unexpected incidents that may need to be managed. Any criteria therefore need to be able to distinguish these from historical known and accepted flood risks. Work on this continues.

#### Flood Incidents under Investigation

On the basis of the agreed criteria, the following flood incident locations are being investigated:

- Rhuddlan
- St. Asaph, including properties along Lower Denbigh Road
- Brookhouse
- Gellifor
- Llanynys
- Llanbedr DC
- Park Place / Mwrog Street / Maes Ffynnon, Ruthin
- Glasdir, Ruthin
- Corwen
- Loggerheads
- Sarn Lane **NEW** (disruption to critical infrastructure)
- Glyndyfrdwy **NEW** (internal property flooding)

## Investigations

The investigation work continues at all locations. Initial findings from a number of locations are summarised separately below.

Overall, hydrological and meteorological analysis suggests that the combination of a prolonged period of intense rainfall on already heavily saturated ground in the Clwyd and Elwy river catchment areas created river events with a likelihood of between 1 in 100 and 1 in 200 (or 1% and 0.5%) of happening in any given year and so are quite rare.

Data shows that the River Elwy was at its highest ever recorded level while the River Clwyd recorded its second highest level and the highest since the floods in 2000. There is no evidence that tidal conditions had any impact on the flooding.

A recent Welsh Government Flood Summit confirmed that last November's flooding in Denbighshire was the 11<sup>th</sup> worst ever recorded in England and Wales.

## Initial Findings by Location

### (a) Rhuddlan

Initial findings suggest that the flooding in Marsh Road & Station Road was caused by the River Elwy overtopping its banks upstream of Rhuddlan towards St Asaph. The flood water appears to have bypassed the flood defence bunds and instead flowed across agricultural land parallel to the river. The flood water then travelled along Station Road and Marsh Road, flooding lower lying properties as it did.

A total of 10 properties (residential and commercial) have been confirmed as experiencing flooding, with a maximum height of 60 cms flood water recorded in the lower lying properties.



Investigations are now focusing on whether improvements or extensions to the flood defence bunds upstream towards St Asaph are required, and also whether better channelling of potential future flood water away from properties is needed. The requirement for individual property protection is also being reviewed.

**(b) St Asaph**

As noted above, the River Elwy recorded its highest ever level on 26/27 November 2012. This was due to prolonged heavy rainfall and saturated ground conditions that limited the ability of the open land to absorb that rainfall. As a result the river overtopped both its banks and the flood defence bunds, leading to the flooding. The flood defences were designed to protect against a 1 in 100 likelihood event. Evidence suggests that this event was beyond that.

It is important to note that, due to the severity of the forecast weather, this overtopping was predicted and consequently it was possible to give residents an advance evacuation alert. The pattern of flooding was as anticipated in the Environment Agency's flood models for an event of this magnitude.

A number of residents have asked whether the bridge at Spring Gardens contributed to the flooding. Initial findings suggest that while the bridge does create a 'constriction' on the flow of water, in this instance it did not contribute significantly to the flooding. Data shows that the height of the water was so significantly above the level of the flood defence bunds that they would have been overtopped even if the bridge had not been in place. What is not yet clear is whether flood waters would also have overtopped in a less rare flood event and if so, what can be done to minimise that risk. Investigations on this are continuing.

Investigations have, however, ruled out any connection between operations at Llyn Aled or Aled Isaf reservoirs and the flooding that occurred. Dwr Cymru/Welsh Water has confirmed that there were no releases of water from the reservoirs and that all agreed operating procedures were adhered to.

Initial findings from the investigations of the slightly separate flood incident on Lower Denbigh Road indicate that flooding was as a result of the river overtopping its banks. A total of 21 properties were flooded. All were in known flood risk areas for 1 in 100 probability events.

**c) Brookhouse**

Flooding occurred to 7 residential and 1 commercial properties on the Brookhouse terrace. Initial findings are that the River Ystrad, a tributary of the River Clwyd broke its bank, with flood water entering properties through their gardens. A number of properties had already invested in individual property protection and while this does seem to

have limited flood depths, water did still enter the properties and further investigation of the reasons for this is required.

Initial findings also suggest that backflow of flood waters through the drainage system of the adjacent pedestrian tunnel under the A525 may have contributed to the incident.

**d) Gellifor**

1 residential property experienced internal flooding at Gellifor. Initial indications suggest that culverts containing an ordinary watercourse at this location, mostly in private ownership, were not sufficient to cope with the volume of water. Recommendations are likely to include improved maintenance to reduce the risk of future blockage, further studies of road levels and the upstream catchment, and elements of individual property protection.

**e) Llanynys**

Investigations are at early stages at Llanynys. Letters have been sent to all properties and replies are awaited. No findings are available yet.

**f) Llanbedr DC**

1 residential property at this location experienced internal flooding, there were 2 near misses and disruption was also caused to the A494 Trunk Road, although it did not require to be closed.

Initial findings indicate that the watercourse in Llanbedr DC was unable to retain flows within its banks due to a number of circumstances. These included both under-capacity and restrictions in some of the older culverts. As a result, both Lon Cae Glas and the A494 flooded. Once on the A494, initial indications are that there was not a clear channel for flood water to return to the watercourse and flood water flowed towards the flooded property. 2 other residential properties were 'near misses'.

There is also a suggestion of a slightly separate flood incident above the village on the A494. There is limited information available on this flooding. The problem may be linked to highway drainage and the Council is currently liaising with the Trunk Roads Agency on possible solutions.

**g) Park Place/Mwrog Street/Maes Ffynnon, Ruthin**

Initial findings have identified a low spot in the flood defence bund at Cae Ddol that allowed flood waters to overtop the defence. This has since been made good.

There is also an indication that flood waters may have backed up in parts of the Mwrog Street Flood Alleviation scheme leading to the overtopping experienced in Park Place/Mwrog Street. Non return

valves are being arranged for 3 specific gullies in Park Place & Mwrog Street.

**h) Glasdir, Ruthin**

The independent investigators have received their first batch of information relating to the flooding incident at Glasdir and the history of the site's development. We are awaiting their feedback on estimated timescales for completion of the investigation work.

A first meeting between the investigators and representatives of the Glasdir residents has also taken place.

Whilst not part of the investigation, the Council and Environment Agency supported Taylor Wimpey Ltd in an information session with mortgage valuers. The session was intended to help valuers prepare for how they advise mortgage lenders in the future. All valuers represented confirmed that the results of the independent investigation will be critical in determining their future position and advice, and were pleased that the work was being carried out.

**i) Corwen**

Flooding occurred from the River Dee and affected Green Lane, resulting in a road closure that separated the north and south sides of the town. Flooding at Green Lane is a regular occurrence and will be a difficult issue to resolve.

A second flood incident on the A5 in front of the Police, Ambulance and Fire Station has now been confirmed and is under investigation. The source of flooding is believed to be different from Green Lane.

**j) Loggerheads**

A single (Council owned) property has been confirmed as experiencing internal flooding despite individual property protection being fitted. Investigations are continuing.

**k) Sarn Lane**

Investigations are at an early stage. The location has been added to the investigation due to the impact on the road to Ysbyty Glan Clwyd. The source of flooding is thought to be separate from that affecting St Asaph and Rhuddlan.

**l) Glyndyfrdwy**

Investigations are at an early stage. The location has been added following confirmation of internal flooding at a residential property.

## **Other issues**

As well as confirming initial findings for each of the locations under investigations, the Flood Investigation Working Group is also starting to consider possible solutions.

For Glasdir, the operating procedures in the event of any future flood warning have been revised and documented. This is of particular importance while we await the outcome of the independent investigations to ensure that risks, particularly of blockage of the culverts, are minimised.

Installation of a temporary water gauge in the culvert channel at Glasdir has now also been agreed to provide early warning of water entering the system, and should be in place by the end of the month.

More generally, the Working Group is sourcing best practice advice on use of individual property protection equipment, including sandbags, investigating options for easily deployable temporary flood protection systems, and understanding from Environment Agency Wales their current position on river maintenance regimes. It is anticipated that the final investigation report will include comments and recommendations on all of the above.

As set out in the first Briefing Note, while the main focus for the independent investigators is the Glasdir flood event, they are also undertaking a review of findings for the investigations carried out by the Council and Environment Agency. Clive Onions, one of the independent investigators, has now started this work for the investigations completed so far.

## **Timescale**

The Investigation Working Group is still working towards a reporting deadline of the Council meeting in May, although this is proving challenging and may slip to June. As noted above, we are awaiting feedback from the independent investigators on the timescale for concluding the Glasdir element of the work.

A progress report will be made to Partnerships Scrutiny Committee at its meeting in April.

**Rebecca Maxwell**  
**Corporate Director: Economic & Community Ambition**  
**Denbighshire County Council**

**13 March 2013**

**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 25<sup>th</sup> April, 2013

**Lead Member / Officer:** Corporate Director: Modernisation and Wellbeing

**Report Author:** Corporate Director: Modernisation and Wellbeing

**Title:** Recovery from November 2012 floods progress report

---

## **1. What is the report about?**

This report updates members on progress on recovery from the November 2012 floods since the report to Council briefing in late January. It also seeks members' views on the findings of an initial debrief report on the first phase of the recovery process.

## **2. What is the reason for making this report?**

This report is part of a set of reports to Partnerships Scrutiny on flooding and the Council's approach to flood risk, preparation for and response to flooding events and support for flooded communities.

## **3. What are the Recommendations?**

For members to ask questions and comment on

- 3.1 current recovery issues
- 3.2 the findings of the Recovery Phase 1 debrief report

## **4. Report details.**

### **Update on recovery process**

Previous reports to Council have set out in detail the work undertaken to support communities to recover from the November 2012 floods. The first of these was in December 2012, the most recent being in late January 2013.

In brief, approximately 500 properties were flooded, in St Asaph, Ruthin, Rhuddlan and Brookhouse with some properties affected in other communities as well. Approximately 40 businesses were affected.

The Corporate Recovery Group and sub-groups (see Appendix I for relevant structures) were established within a day of the flooding event, involving Council officers and partners across agencies and sectors. This Group continues to meet, currently on a monthly basis. The Health and Welfare Sub-Group and the Community Recovery Groups in St Asaph and Ruthin are also still meeting regularly to ensure support continues for affected residents and communities until all residents return

home (the vast majority are expected to have returned by May), and beyond, where necessary.

During the period until Christmas, intensive support was offered particularly to the main communities affected through extensive clean up services, temporary housing, information and advice centres, dealing with welfare issues, play sessions, specific support to individual businesses affected, provision of information to support residents to deal with the practicalities of insurance claims, clean up and dealing with builders, as well as assistance to establish Community Recovery Groups and support for their activities.

Since December, recovery work has focused on continued provision of information, including through drop-in sessions, mail shots offering specific welfare rights support, and beginning to pick up on, and respond, with partners, to the longer and more difficult “tail” of the impact of the floods- especially emotional needs, but also issues such as high reinsurance costs. Most of this work is being co-ordinated through the Community Recovery Groups, and an update on current activity is attached at Appendix 2.

A group of voluntary organisations, supported by Denbighshire Voluntary Services council, have recently made successful application to the Big Lottery Fund for funding to maintain a range of welfare services to the flooded communities. This support will be particularly valuable in helping individuals and communities deal with the longer term impacts of the flooding.

### **Debrief from the Recovery process Phase 1**

On March 13<sup>th</sup>, a formal debrief session was held of key agencies and individuals involved in the Recovery process. A similar debrief process has also been carried out on the “Response” phase of the floods.

The Recovery debrief covered Phase 1- broadly speaking up until the end of December 2012- which was the intensive period immediately after the floods. We chose to have an initial debrief on this period as the lessons to be learned are different in the immediate aftermath of a crisis than those which emerge after some months- and we have been keen not to lose the lessons from the early hours, days and weeks. Our intention would be to do a further debrief, perhaps in the middle of 2013, to capture the learning in the months that followed the immediate crisis as people made repairs to their properties and returned home.

The debrief process and report has been funded through the LRF, the North Wales Local Resilience Forum, which oversees planning for civil contingencies across the region. The initial report, to be discussed and commented on by the Corporate Recovery Group on April 12<sup>th</sup>, is attached as a confidential paper at Appendix 3. It then has to be formally adopted by the chair of the Local Resilience Forum.

Six main recommendations have been made, as follows. The context for the Recommendations is set out in the debrief report at Appendix 3: (Appendix 3 is excluded from public disclosure by virtue of paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972)

## **Procedural Guidance**

**Recommendation 1** – North Wales LRF in conjunction with Multi-Agency partners should look to raise awareness of the suite of procedural documents for various aspects of the recovery phase, ensuring that areas such as clarity of roles, chain of command, establishment of rest centres, the operation of advice centres and management of donated goods are emphasised. There may be scope to learn from the experience of others via published debrief reports.

## **Learning and development**

**Recommendation 2** - To complement the previous recommendation the North Wales LRF with multi-agency partners should identify a wider audience of appropriate personnel to receive training on their roles and responsibilities and publicise the existence of the suite of guidance available. Validation of this process should be achieved via exercising.

## **Establishment of Hubs**

**Recommendation 3** – The North Wales LRF in conjunction with multi-agency partners should review their arrangements for raising awareness in connection with the pre-planning, establishment and operation of advice / information centres

## **Contact lists**

**Recommendation 4** – The North Wales LRF and multi-agency partners should consider the collation of contact directories.

## **Information Management**

**Recommendation 5** – The North Wales LRF and multi-agency partners should consider what information is required, a means to capture it, a system that allows it to be processed and a method for sharing it.

## **Communications**

**Recommendation 6** – The North Wales LRF and multi-agency partners should consider the manner in which messages can best be relayed to responders and community groups, which are appropriate for the audience. The maintenance of a multi-agency media cell to continue with community contact and information provision should be explored.

Once the report and recommendations have been formally signed off, there will be a need to develop local action plans to ensure lessons are applied so we are better prepared if a similar flooding event happened again.

## **Debriefing the community/Community Recovery Groups**

The debrief on 11<sup>th</sup> March did not include representatives from the Community Recovery Groups. This was deliberate as we felt there should be a separate process. It is very clear that, through their work, they have gained experience that would be exceptionally valuable for other communities throughout the UK – for example in their operation of Mayoral funds, or the way they have communicated with affected residents (the use of City Times in St Asaph and of social media in Glasdir have been very different but effective methods of communicating.)

We do want to support them to capture these lessons but need to agree exactly when and how to do this. We also believe that we should gather feedback directly from affected residents- both their views on how the Council responded to the emergency but also on how we helped them “recover.” Again, timing is important, as many are still in the throes of returning home. In addition, we want a co-ordinated approach- we do not want to irritate residents, for example by having several questionnaires in circulation, especially when their main concerns are about getting as nearly back to normal as they can.

**5. How does the decision contribute to the Corporate Priorities?**

Flooding impacts on virtually all corporate priorities- on vulnerable individuals, on access to good quality housing, affects economic regeneration, can disrupt children’s education and destroy essential infrastructure. Good recovery processes involve working closely with communities, supporting the Council’s aim of being a council closer to the community. They can also help mitigate the worst effects of flooding, helping residents to get as close to normal as quickly as possible.

**6. What will it cost and how will it affect other services?**

The total costs of the flooding event have been considerable. To date, the estimate for the initial response is £270k, which was below the threshold for support under the Emergency Financial Assistance Scheme (EFAS). This included £80k of insurance excesses on claims likely to exceed £1m – mostly in relation to council houses. There are also significant recovery phase costs, the greatest of which is the loss of income from Council Tax on empty properties. The total of the recovery phase costs is currently estimated to be £313k. This does not include costs being absorbed by services which are estimated to be around £115k. Application was made to Welsh Government under the FARE scheme for funding to assist with the costs of recovery and £158k was awarded. This is being used to contribute to funding the overall cost of the event to the council.

**7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.**

The impact of the floods, particularly on very old and disabled people, has been a prime consideration of the Health and Welfare Sub-Group since the floods of November 2012.

**8. What consultations have been carried out with Scrutiny and others?**

The Corporate Recovery Group is a multi-agency cross sector group, as are key sub-groups- especially Health and Welfare and Community Recovery Groups (which local elected members also attend). These groups have continuously led and shaped recovery work undertaken.



## **9. Chief Finance Officer Statement**

See section 6.

The costs of the flooding event have been considerable. It has been agreed that all additional service costs will be funded corporately from the Council's reserves.

## **10. What risks are there and is there anything we can do to reduce them?**

It has been more difficult to get a clear view of what exactly individual residents and communities need since the New Year and this could lead to the recovery process missing key information. This risk has been mitigated through the drop-ins but especially the Community Recovery Groups, particularly as more affected residents have become involved. Data protection issues have made it difficult to share data comprehensively across agencies to identify people potentially falling through the net. Continued welfare rights take up communications and phone contacts to returning residents are mitigation measures as well as community initiatives and networks.

### **Contact Officer:**

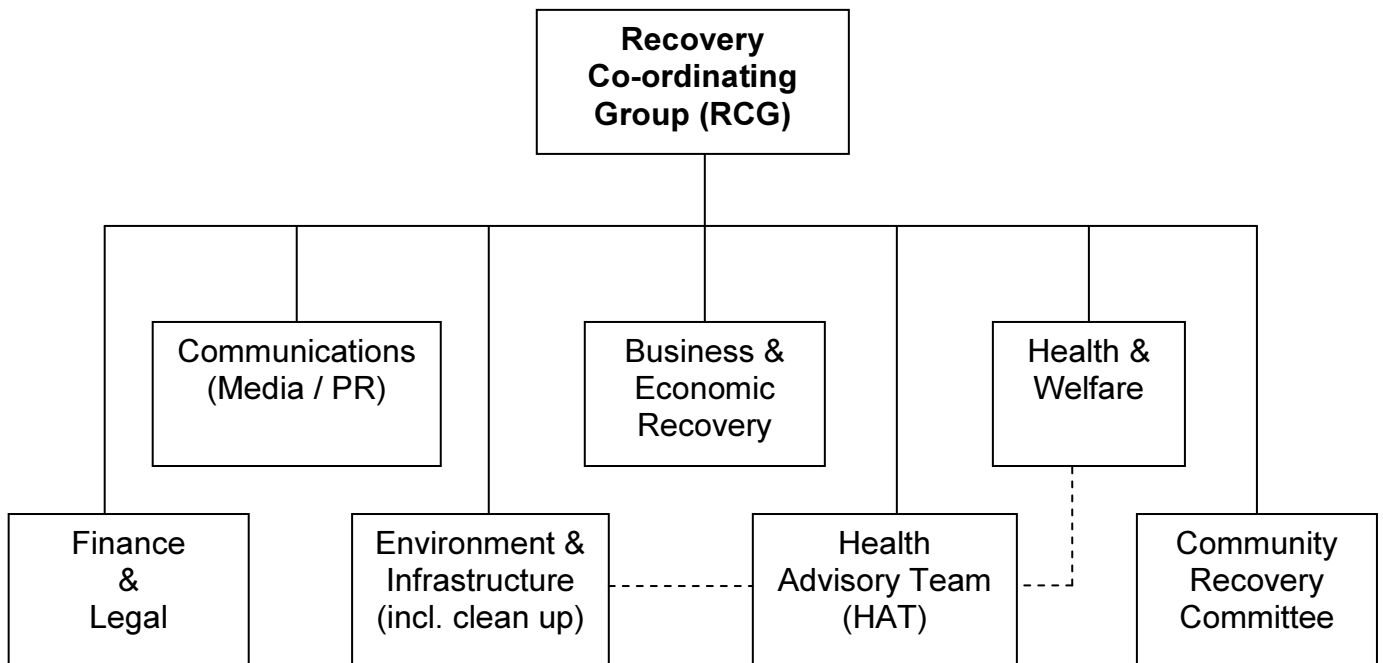
Corporate Director: Modernisation and Well-being

Tel: 01824 706149

This page is intentionally left blank

## APPENDIX 1

A structure for managing the recovery is shown below. It may not be necessary to establish all the sub-groups, depending on the nature of the emergency.



This page is intentionally left blank

### The work of the Community Recovery Groups

#### 1.0 Background

- 1.1 Following the Denbighshire Emergency Recovery Plan two separate Community Recovery Groups (CRG) were immediately established under the management of the Community Engagement Manager, one for St Asaph and one for Ruthin.
- 1.2 The remit of both groups is to reflect community concerns, feelings and initiatives and bring these to the attention of the Corporate Recovery Group. It also has an important role in informing the wider community of discussions and progress and engaging with the community in the recovery process.
- 1.3 Each CRG was supported by a Corporate Director in order that issues could be dealt with as a matter of urgency and actions / progress reported to the Corporate Recovery Group.

#### 2.0 St Asaph Recovery Group

- 2.1 An urgent meeting of this CRG was convened immediately following the emergency with key representatives from the community (City Council, British Red Cross, St Asaph Rotary, DVSC, the Cathedral) as well as key personnel from DCC, NW Police and Natural Resources Wales (NRW and was the Environment Agency). This CRG has met regularly since November with the membership strengthened by 9 residents directly affected by the floods who represent various areas of St Asaph.
- 2.2 Key concerns and issues raised and resolved following the initial flooding:
  - Environmental issues involving the location of skips and the clearing up operation; establishment of the mobile advice centre and publicising its location and support available.
  - Establishment of a Mayoral Fund under the management of the City Council. This fund currently (April 2013) stands at £165k and is expected to increase to £175k in the near future. The first distribution has already taken place and the second phased distribution to residents is due in May.
  - Re location of affected residents and feedback on the use of the Robin Hood Camp in Rhyl.
  - Decisions taken in respect of dealing with the huge task of co-ordinating the tonnage of donated items of varying quality. This became a huge headache for all agencies and was finally resolved with the voluntary sector (and in particular DVSC and

its team of Young Dragons) leading on its eventual disposal with the accrued monies raised donated to the two Mayoral Funds.

- Co-ordinating the difficult task of establishing channels of communication with the re-housed residents. A special edition of City Times with key information proved invaluable and the proactive approach of the City Council became a key factor using its established networks.
- Re-assurance from the police that patrols were deterring any potential looting and rogue traders. NW Police and DCC collaborated in providing mobile CCTV in strategic positions.
- Promoting and supporting a series of drop-in sessions arranged by NRW /DCC.

#### 2.3 Key concerns emerging months after the initial flooding:

- The CRG has been instrumental in recognising that there are now health and welfare issues emerging where many residents are suffering from feelings of isolation, depression and anxiety. Through the auspices of the Cathedral and with the support of key agencies the first Welfare Drop-in has taken place concentrating on supporting those residents feeling vulnerable and isolated with flyers distributed to every affected property in St Asaph and Rhuddlan. Another 'Drop-in' is being arranged for a Saturday morning at the school in lower St Asaph.
- Residents are becoming dismayed at the difficulties in re-insuring their properties. Many are experiencing a significant increase in their premium or a refusal to insure the property. Although this issue is a national rather than just a Denbighshire issue, it has been highlighted to both the Health and Welfare Group and the Corporate Recovery Group.
- Residents are obviously concerned at a potential re-occurrence of the events of the 26 - 27 November and want some reassurance. A number of CRG residents and the City Council have been nominated to represent the wider Group in a briefing session arranged by the Corporate Director (Economic & Community Ambition) and NRW.

2.4 This CRG will continue to meet regularly in order to maintain links with community representatives and ensure the monitoring of emerging health, financial and welfare issues.

### **3.0 Ruthin Recovery Group**

3.1 An urgent meeting was convened the day after the floods in Ruthin with key agencies represented along with the Town Council. This was a key Group for disseminating information and co-ordinating urgent issues emerging from affected residents.

- 3.2 The CRG consists of representatives from DCC, Town Council, NRW, Tai Clwyd, NW Police, Glasdir Residents Association, Taylor Wimpey and DVSC and still meets on a regular basis.
- 3.3 Key concerns and issues raised and resolved following the initial flooding:
- The Corporate Director (Economic & Community Ambition), Corporate Director (Modernisation & Wellbeing) and Community Engagement Manager attended a Ruthin Town Council open meeting immediately after the flood to respond to residents and councillors' concerns.
  - It was identified that there was an immediate need to have a representative voice from the Glasdir estate to engage with the key agencies resulting in the establishment of a Glasdir Residents Association.
  - Environmental issues involving the location of skips and the clearing up operation; establishment of the mobile advice centre and publicising its location and support available.
  - Establishment of a Mayoral Fund under the management of the Town Council. This fund currently (April 2013) stands at £35k with the first distribution already completed and second phased distribution currently in place.
  - Re-assurance from the police that patrols were deterring any potential looting and rogue traders. NW Police and DCC collaborated in providing mobile CCTV in a strategic position.
  - Promoting and supporting a series of drop-in sessions arranged by NRW /DCC
  - Key concern was the need for reassurance that all measures were being taken to reduce the risk of a re-occurrence.
- 3.4 Key concerns emerging months after the initial flooding:
- Residents still have concerns as to any future likelihood of flooding. In order that a regular dialogue exists between DCC / NRW and the Glasdir Residents Association a separate liaison group was formed to feedback on the progress of various reports on the background to the floods. There was also an understandable anger from residents as to the cause of the flood.
  - The CRG regularly discuss any welfare needs emerging, however perhaps due to the demographic nature of the Glasdir residents (fewer elderly people living alone) – the same welfare needs as St Asaph residents (isolation, depression and other health concerns) have not yet materialised. The establishment of a Welfare Drop-in has therefore not been seen by the CRG as necessary – although there is an open

offer to arrange such an event. The Town Council and Glasdir Residents Association are however considering a family fun event.

- The CRG however, in mindful that there will be significant financial pressures on the young families at Glasdir emerging - particularly as two- year introductory mortgage deals are nearing their end and the inevitable high insurance premiums. These issues are being monitored and fed to both the Health & Welfare Group and the Corporate Recovery Group.

3.5 The CRG may in the near future evolve into a more informal forum

#### **4.0 Big Lottery Fund Application**

A bid to the above People and Places Panel was submitted by DVSC on behalf of a third sector consortium comprising of DVSC, Vale of Clwyd MIND, Age Concern, Credit Union, Benefits Advice Shop and Care and Repair. This 'Denbighshire Support for Flood Victims' bid has been successful and will have a £141k allocation from the Big Lottery to support various projects from the consortia over a two year period. It will:

- Give people access to advice services, counselling and emotional support to enable them to meet the challenges of everyday life
- Help people to remain as independent as possible in comfort, safety, warmth and security in their own homes by providing small repairs and maintenance, adaptations and gardening services to those affected by flooding to allow them to return to their homes.
- Provide information, advice and support, assist with grant claims and applications to local charities for household items and furniture, assist clients with deposits for tenancies and support with rehoming. Provide low cost/interest free loans to allow people to return to their homes
- To provide advocacy services and welfare advice with issues around housing benefits and council tax and secure benefit payments for people in temporary accommodation.

dwd/ April 2013



By virtue of paragraph(s) 14 of Part 4 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Report To:</b>           | <b>Partnerships Scrutiny Committee</b>                                                           |
| <b>Date of Meeting:</b>     | <b>25<sup>th</sup> April 2013</b>                                                                |
| <b>Lead Member/Officer:</b> | <b>Lead Member for Public Realm/<br/>Corporate Director: Economic and Community<br/>Ambition</b> |
| <b>Report Author:</b>       | <b>Senior Engineer, Flood Risk Management</b>                                                    |
| <b>Title:</b>               | <b>Flood Risk within Denbighshire</b>                                                            |

---

## **1. What is the report about?**

The sources and extent of flood risk within Denbighshire.

## **2. What is the reason for making this report?**

To provide an update on the Council's understanding of local flood risk, its duties and responsibilities as a Lead Local flood Authority under recent legislation and on the development of the Local Flood Risk Management Strategy.

## **3. What are the Recommendations?**

That the Committee considers the information provided and supports the development of the Local Flood Risk Management Strategy.

## **4. Report details.**

### **4.1 Preliminary Flood Risk Assessment – Overview and Update**

As a requirement of the Flood Risk Regulations, in December 2011 the Council published its first Preliminary Flood Risk Assessment (PFRA) report. The report identified, using information provided by the Environment Agency, that there are approximately 1,600 Denbighshire properties at significant risk of surface water flooding, that is, where the flood water could exceed a depth of 300mm during a rainfall event with a 1 in 200 annual chance of occurring. However, based on the criteria set by the Welsh Government, there are no Flood Risk Areas in Denbighshire. Whilst this might seem a surprising conclusion, it must be borne in mind that part of the purpose of carrying out PFRA's in England and Wales was to establish whether there are areas of nationally significant flood risk in each Lead Local Flood Authority area. To put this into context, there are 10 Flood Risk Areas in England and 8 in Wales. However, the threshold set by the Welsh Government for Wales was considerably lower than that used in England. Had the English model been used, Wales would have a single Flood Risk Area (Rhondda Cynon Tâf).

### **4.2 National and Local Flood Risk Management Strategies**

In November 2011, the Welsh Government published its National Strategy for Flood and Coastal Erosion Risk Management in Wales. The National Strategy is concerned with flood risk from rivers, the sea, surface water, groundwater, reservoirs and canals (but not sewers, which are the responsibility of the water companies). The National Strategy sets four overarching objectives:

- Reduce the consequences for individuals, communities, businesses and the environment from flooding and coastal erosion.
- Raise awareness of and engaging people in the response to flood and coastal erosion risk.
- Provide an effective and sustained response to flood and coastal erosion events.
- Prioritise investment in the most at risk communities.

The Flood and Water Management Act places a requirement on the Council, as a Lead Local Flood Authority, to develop, maintain, apply and monitor a Local Flood Risk Management Strategy. In November 2011, the Welsh Government issued guidance to Welsh authorities which suggested that Local Flood Risk Management Strategies should be in place by 31st March 2013. The Council was on course to meet this target until the widespread flooding that affected the county in November 2012. Staff resource was, understandably, diverted from work on the Strategy to the coordination of the investigation into the flooding. A proposal to defer the finalisation of the Strategy until the flood investigation has reached its conclusion has been reported to the Welsh Government, which is supportive of the Council's approach. In fact, at the Wales Flood Summit on 4th March 2013, the then Minister John Griffiths AM stated that all Lead Local Flood Authorities should review their strategies following the 2012 floods. It is anticipated that the necessary public consultation on the Strategy will commence in September 2013.

One of the key requirements for the Local Flood Risk Management Strategy is that it must specify the Council's objectives for managing local flood risk. It is proposed that the following objectives are included in the draft Strategy for public consultation:

- Improve the Council's understanding of local flood risk.
- Ensure that local communities understand their responsibilities in relation to local flood risk management.
- Work in partnership with other Risk Management Authorities and stakeholders.
- Actively manage flood risk associated with new development proposals.
- Encourage proactive, responsible maintenance of privately-owned flood defence and drainage assets.
- Investigate opportunities to reduce surface water run-off from the upper catchments and for flood storage in flood plain areas.
- Identify affordable, sustainable flood risk management projects.
- Ensure local FRM knowledge is aligned with the Councils emergency planning procedures

#### **4.3 Flood Risk Management Schemes**

The Council, with the assistance of Welsh Government grant aid, continues to support flood risk management schemes. These schemes have significantly reduced

the risk of flooding to around 750 properties in Ruthin, Llangollen, Gwyddelwern and Denbigh. On 17<sup>th</sup> January 2013, Environment Minister John Griffiths announced Welsh Government grant aid in support of the Corwen Flood Risk Management Scheme, valued at £2.5M. Work on the project is expected to commence this Spring.

#### **4.4 Duties and Responsibilities under the Flood and Water Management Act**

##### **4.4.1 Duty to Investigate Flooding**

On becoming aware of a flood in the county, the Council has a duty to investigate:

*a) which risk management authorities have relevant flood risk management functions and, b) whether each of those risk management authorities have exercised, or is proposing to exercise, those functions in response to the flood.*

In an effort to overcome any potential ambiguity or misinterpretation of the above clause, the Council has agreed a flood investigation methodology with Natural Resources Wales (formerly Environment Agency). See Appendix 1.

##### **4.4.2 Consenting of Works on Ordinary Watercourses**

On 6<sup>th</sup> April 2012, the Council took on the responsibilities for the consenting and enforcement of works on ordinary watercourses from the Environment Agency. The Council received 16 consent applications between June 2012 and March 2013.

#### **5. How does the decision contribute to the Corporate Priorities?**

Flooding has the potential to cause severe and prolonged disruption to the communities it affects. Understanding and managing local flood risk supports the Council's priority to develop the local economy.

#### **6. What will it cost and how will it affect other services?**

The full cost implications of the Council's new duties and responsibilities as a Lead Local Flood Authority are difficult to fully determine at this early stage in the implementation of the new legislation. The majority of the duties will be carried out within Highways and Environmental Services, with occasional support from colleagues in Planning Development Control, Policy Information and Research, Countryside Services, Emergency Planning and Legal Services.

Many of the new duties will require additional staff time to carry out; for example:

- The investigation of all flood incidents that occur within Denbighshire is potentially time consuming and difficult to plan for, given the unpredictable nature of the timing of flooding.
- The consenting of works to ordinary watercourses has a statutory 2 month determination period, which places pressure on the Council to respond in time and often involves protracted discussions with applicants. The rate at which applications are submitted is outside of the Council's control.
- The development of an asset register and record for all flood risk assets (not just Council assets).
- The role of the Council as a SuDS Approval Body (SAB).

**7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?**

By improving its understanding of local flood risk, the Council will be better prepared to manage the risk of flooding and reduce the impact on vulnerable groups.

**8. What consultations have been carried out with Scrutiny and others?**

The Council has consulted with Natural Resources Wales (formerly the Environment Agency and Countryside Council for Wales) as well as internal departments, and will carry out a public consultation on the draft Local Flood Risk Management Strategy.

**9. Chief Finance Officer Statement**

There are no financial implications arising directly from this report

**10. What risks are there and is there anything we can do to reduce them?**

As a Lead Local Flood Authority, the Council has statutory duties and responsibilities under the Flood Risk Regulations and Flood and Water Management Act. Failure to carry these out will damage the Council's reputation and could result in the withdrawal of future Welsh Government grant funding for flood and coastal defence schemes.

**11. Power to make the Decision**

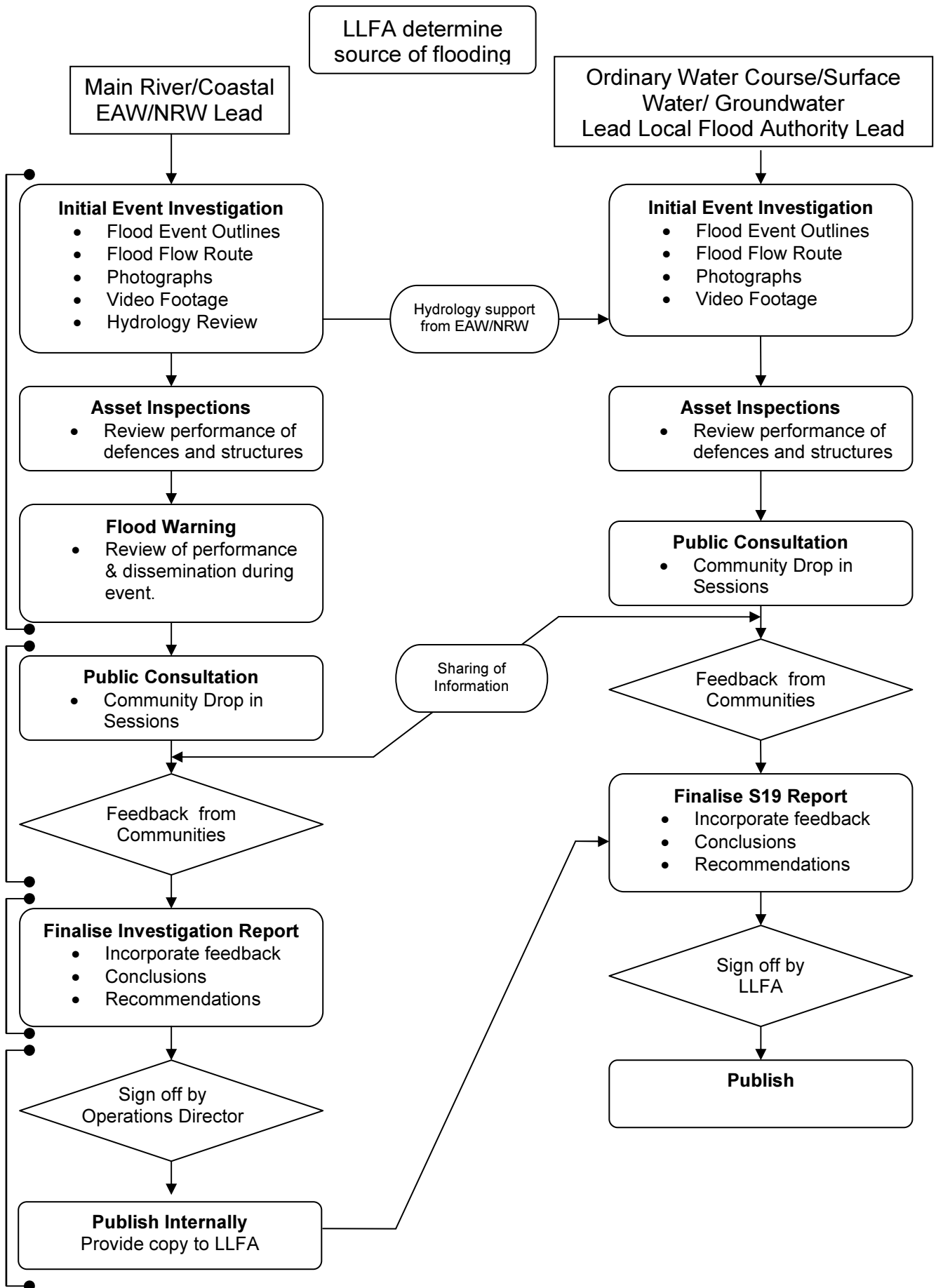
Flood Risk Regulations (1999), Flood and Water Management Act (2010).

Article 6 of the Council's Constitution

**Contact Officer:**

Senior Engineer

Tel: 07776 161612



**NB: Where the source of flooding is unclear or there are multiple sources from main river and ordinary watercourses, all Risk Management Authorities (RMA) will investigate in a collaborative approach sharing data agreeing conclusions and recommendations prior to publishing.**

This page is intentionally left blank



**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 25 April 2013

**Report Author:** Scrutiny Coordinator

**Title:** Scrutiny Work Programme

---

**1. What is the report about?**

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

**2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

**3. What are the recommendations?**

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

**4. Report details.**

- 4.1 Article 6 of the Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 The Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The objective of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 The Committee is requested to consider its draft work programme for future meetings as detailed in appendix 1 and approve, revise or amend it as it deems appropriate. When deciding on the work programme members are asked to take into consideration:
- issues raised by members of the Committee
  - matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
  - relevance to the Committee's/Council's/community priorities

- the Council's Corporate Plan and the Director of Social Services' Annual Report
  - meeting workload
  - timeliness
  - outcomes
  - key issues and information to be included in reports
  - officers and/or lead Cabinet members who should be invited (having regard to whether their attendance is necessary or would add value)
  - questions to be put to officers/lead Cabinet members
- 4.5 When considering future items for inclusion on the forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion on the work programme:
- what is the issue?
  - who are the stakeholders?
  - what is being looked at elsewhere
  - what does scrutiny need to know? and
  - who may be able to assist?
- 4.6 As mentioned in paragraph 4.2 the Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested topics. Two such proposal forms have been received for consideration by the Committee. One relates to the Development of a Single Point of Access for Health & Social Care in Denbighshire (see appendix 2a), the other relates to the scrutiny of the Local Service Board (see appendix 2b).
- Proposed Regional Emergency Planning Service
- 4.7 Members will recall that the Committee at its meeting on 14 March considered, and supported, the full business case for a proposed Regional Emergency Planning Service for North Wales. Subsequently, at its meeting on 19 March, Cabinet adopted the final business case and supported the proposal to establish a regional service. In doing so it also recommended that the Regional Service be subject to scrutiny by this Committee, both during the transitional phase and following full implementation. The Committee is asked to agree to undertake this scrutiny. It is anticipated that the first progress report will be presented as an information report to the Committee in July.
- Social Care Matters
- 4.8 At its last meeting the Committee requested that a report on the proposed provisions of the Social Services and Wellbeing (Wales) Bill

be presented to the current meeting and that the report also detail the progress achieved in addressing concerns raised with respect to domiciliary care monitoring. However, as the meetings with the relevant councillors around their particular concerns with respect to domiciliary care monitoring arrangements were still underway at the time of writing this report, and as officers would need time to follow-up matters after their discussions with the councillors, the item has with the Chair's permission been deferred to a future meeting. The Committee is asked to determine when it wishes to consider this report, which has provisionally been scheduled for July's meeting.

#### Deeside College/Coleg Llysfasi

4.9 At its last meeting the Committee granted a request from the Corporate Director: Customers that the Principal of Deeside College attend the Committee's July meeting to discuss with members current and future developments at Coleg Llysfasi, and Denbighshire's partnership arrangements with Deeside College. The Principal has been advised of the scrutiny process and informed of the additional information which members have requested. Unfortunately, as the Principal has prior commitments for the Committee's meeting date in July he cannot attend, but he is available to attend the next scheduled meeting on 26 September. Members are asked to confirm the rescheduling of this item and to determine which of the other items in the forward work programme for September can be rescheduled.

#### 4.10 Cabinet Forward Work Programme

When deciding on their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of future work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 3.

#### 4.11 Progress on Committee Resolutions

A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.

#### 4.12 Meeting with Betsi Cadwaladr University Health Board (BCUHB) Representatives

The Committee's regular 6 monthly meeting with representatives from the BCUHB will take place at 2pm on Monday, 10 June 2013. The items listed for discussion are shown on Appendix 1. Health representatives have requested that questions are submitted to them beforehand to enable them to provide members with comprehensive replies at the meeting. Members are therefore asked to forward their questions to the Scrutiny Coordinator by 22 May. A pre-meeting briefing session will be held for all Committee members at 1pm on 10 June, immediately prior to the meeting itself, with a view to determining a questioning strategy for the meeting.

**5. Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. This Group is scheduled to meet again on 16 April 2013. Consequently, any recommendations or decisions taken by the Group at that meeting, which either directly or indirectly affect Partnerships Scrutiny Committee, will be reported verbally to the Committee on 25 April.

**6. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

**7. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

**8. What consultations have been carried out?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

**9. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

**10. Power to make the decision**

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

**Contact Officer:** Scrutiny Coordinator  
Tel No: (01824) 712554  
Email: [dcc\\_admin@denbighshire.gov.uk](mailto:dcc_admin@denbighshire.gov.uk)

**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

| Meeting               | Item (description / title)                                                         | Purpose of report                                                                                                                                                                                  | Expected Outcomes                                                                                                                                                                                                                                                                   | Author              | Date Entered                            |
|-----------------------|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------------------|
| Monday 10 June<br>2pm | 1 Update on Children's Services                                                    |                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                     | BCUHB               | Rescheduled from November 2012          |
|                       | 2 Child and Adolescent Mental Health Services (CAMHS)                              | The progress achieved in addressing CAMHS assessment delays and further progress in relation to CAMHS services                                                                                     |                                                                                                                                                                                                                                                                                     | BCUHB               | Rescheduled from November 2012          |
|                       | 3 Local Primary Mental Health Support Services                                     | To monitor the implementation of the new Joint Scheme for the Provision of Local Primary Mental Health Support Services, the Service's effectiveness, usage levels and associated costs            | Early identification of any shortcomings with the Scheme, resource or/and financial pressures will assist partners and the Council to mitigate any risks, improve the Scheme and outcomes for users, and potentially reduce the need for secondary mental health services in future | Sally Ellis and BCU | July 2012 (rescheduled from March 2013) |
|                       | 4 Prosthetics                                                                      | The provision and maintenance of artificial limbs to adults and children (including information on access to the service, any delays encountered or limitations applied and complaints procedures) |                                                                                                                                                                                                                                                                                     | BCUHB               | January 2013                            |
|                       | 5 Development of a Single Point of Access for Health & Social Care in Denbighshire | To scrutinise partnership working with Health with respect to service modernisation and efficiency,                                                                                                | An effective and efficient new model of service delivery which will deliver seamless services to service users following contact                                                                                                                                                    | Liz Grieve          | <i>April 2013</i>                       |

| Meeting          | Item (description / title)                                                              | Purpose of report                                                                                                                                                                                                              | Expected Outcomes                                                                                                                                                                                                                                                                                                                                                          | Author                        | Date Entered                      |
|------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------|
|                  |                                                                                         | and the aim of improving customer service                                                                                                                                                                                      | with the Service                                                                                                                                                                                                                                                                                                                                                           |                               |                                   |
|                  | 6 Update on Health Protection Issues                                                    |                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                            | Public Health Wales           |                                   |
|                  | 7 Update on Healthcare Reconfiguration                                                  |                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                            | BCUHB                         |                                   |
|                  | 8 Update on Locality Working                                                            |                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                            | BCUHB                         |                                   |
|                  |                                                                                         |                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                            |                               |                                   |
| Thursday 18 July | 1 New Work Connections                                                                  | To monitor progress and performance in delivering the New Work Connections project from the perspective of positive sustainable outcomes for Denbighshire residents and from the Council's perspective as project lead sponsor | (i) Improved long term employment prospects for local residents who acquire new skills and qualifications via the project. This in turn will assist the local economy and reduce poverty, deprivation and dependency on state benefits and council services.<br>(ii) Assurances that grant funding conditions are met will mitigate the risk of financial clawback by WEFO | Melanie Evans                 | July 2012                         |
|                  | 2 BIG Plan: Performance Update                                                          | To consider the Joint Local Service Board's (LSB) performance in delivering its integrated strategic plan                                                                                                                      | (i) an evaluation of the effectiveness of the Joint LSB's performance in delivering its plan;<br>(ii) identification of areas of weakness/slippages and measures to address them to improve outcomes for local residents                                                                                                                                                   | Emma Horan                    | December 2012                     |
|                  | 3 Potential for Collaborative Domiciliary Care provision with respect to rural areas of | To outline the pressures encountered in the County's rural areas with respect to the                                                                                                                                           | The delivery of better quality services to residents in a more effective and efficient manner                                                                                                                                                                                                                                                                              | Phil Gilroy/Anne Hughes-Jones | April 2012 (rescheduled Dec 2012) |

| Meeting      |   | Item (description / title)                                                                         | Purpose of report                                                                                                                                                                                                                                                                                                                                | Expected Outcomes                                                                                                                                                                                                                             | Author                                               | Date Entered                               |
|--------------|---|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------|
|              |   | the county                                                                                         | provision of domiciliary care services and the potential for establishing a collaborative domiciliary care service (including services for people with learning disabilities) with other North Wales local authorities                                                                                                                           |                                                                                                                                                                                                                                               |                                                      |                                            |
|              | 4 | <i>Social Care Matters</i>                                                                         | <i>To outline the proposed provisions contained in the Social Services and Wellbeing (Wales) Bill with respect to safeguarding and the protection of vulnerable adults. The report also to detail the latest position with respect to rota visits and the progress in addressing concerns raised with respect to domiciliary care monitoring</i> | <i>Ensuring that vulnerable people are protected and able to live as independently as possible</i>                                                                                                                                            | <i>Sally Ellis/Phil Gilroy</i>                       | <i>March 2013 (rescheduled April 2013)</i> |
| 26 September | 1 | Higher Education in North East Wales<br><br>(For September/October 2013)<br><br><b>[Education]</b> | To provide an update of the progress made and recent developments following the Review of Higher Education in North Wales                                                                                                                                                                                                                        | Monitoring of the provision of higher education in North East Wales and the progress made following the Review, particularly in relation to work undertaken with local businesses (e.g. apprenticeships) and the impact on the local economy. | Mark Dixon / Professor Michael Scott                 | September 2012                             |
|              | 2 | <i>Deeside College/Coleg Llysfasi</i><br><b>[Education]</b>                                        | <i>To consider current and future developments for the college locally, and as a new merged college with Yale College</i>                                                                                                                                                                                                                        | <i>Assurances that the College is delivering a high quality education which meets the needs of Denbighshire</i>                                                                                                                               | <i>College Principal/Hywyn Williams/John Gambles</i> | <i>March 2013 (rescheduled April 2013)</i> |

| Meeting | Item (description / title)                                             | Purpose of report                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Expected Outcomes                                                                                                                                                                                                                  | Author                       | Date Entered                          |
|---------|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------------------------|
|         |                                                                        | <i>(including data on student enrolment/qualifications; progression e.g. apprenticeships, employment or FE; how the College works with Coleg Glynllifon; financial information i.e. funding and spending; other partnership arrangements). The report also to include details of the College's delivery plan going forward and whether all the benefits identified in the Deeside College/Coleg Llysfasi merger plans will have been achieved by August 2013.</i> | <i>students, contributes to the County's economic development and a better understanding of the College's role within Denbighshire and the Council along with an opportunity to have an input into future developments</i>         |                              |                                       |
|         | 3 North East Wales Hub Food Waste Project                              | To monitor the progress of the project in constructing the facility and working towards full service delivery.                                                                                                                                                                                                                                                                                                                                                    | Identification of any slippages or risks with the Project's development and establishment                                                                                                                                          | Jim Espley                   | September 2012                        |
|         | 4 Community Safety Partnership<br><b>[Crime and Disorder Scrutiny]</b> | To detail the Partnership's achievement in delivering its 2012/13 action plan and its progress to date in delivering its action plan for 2013/14                                                                                                                                                                                                                                                                                                                  | Effective monitoring of the CSP's delivery of its action plan for 2012/13 and its progress to date in delivering its plan for 2013/14 will ensure that the CSP delivers the services which the Council and local residents require | Siân Taylor                  | September 2012                        |
|         | 5 Regional Collaboration on Economic Development                       | To monitor the progress achieved with the establishment of a North Wales Economic Ambition Board and the development of an economic ambition strategy for                                                                                                                                                                                                                                                                                                         | A confident and outward looking region which has a diverse high quality economy which provides a broad range of quality sustainable employment opportunities for residents and                                                     | Rebecca Maxwell/Peter McHugh | July 2012 (rescheduled February 2013) |



| Meeting     | Item (description / title)                                                                               | Purpose of report                                                                                                                                                                                                    | Expected Outcomes                                                                                                                                                                                                                                                                                | Author                                     | Date Entered                              |
|-------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------|
|             |                                                                                                          | the region                                                                                                                                                                                                           | improves their lives                                                                                                                                                                                                                                                                             |                                            |                                           |
|             | 6 <i>Developing Scrutiny Arrangements for the Joint Conwy and Denbighshire Local Service Board (LSB)</i> | <i>To consider potential scrutiny arrangements for the Joint LSB</i>                                                                                                                                                 | <i>The formulation of proposals for future scrutiny of the Joint LSB</i>                                                                                                                                                                                                                         | <i>Beverley Moore/Diane Hesketh</i>        | <i>April 2013</i>                         |
| 7 November  | 1 Families First                                                                                         | To evaluate and monitor the providers' progress to date in delivering their services, the Families First Action Plan and outcome 4 of the BIG Plan                                                                   | A thorough analysis of the projects' delivery to date will ensure all commissioned projects are on target to deliver the expected outcomes in line with their tender objectives and ensure better outcomes for service users and effective and efficient use of the financial resources provided | Alan Smith/Diane Hesketh/Jan Juckes-Hughes | January 2013                              |
|             | 2 Regional Commissioning Hub for high cost low volume placements                                         | (i) Detail the progress to date with the establishment and running of the hub and the benefits realised to date from its establishment; and<br>(ii) details of the scoping exercise on high cost dementia placements | Evaluation of the Hub's effectiveness in delivering efficiency savings with respect to the procurement of good value high cost placements and identification of any slippages, risks or future measures that may need to be taken                                                                | Vicky Poole                                | December 2012<br>(rescheduled March 2013) |
|             | 3 Regional Passenger Transport Service                                                                   | To consider the final business case for a proposed regional passenger transport service                                                                                                                              | To ensure that the business case for proposed service meets the need of local residents and the Council prior to its submission to Cabinet for approval                                                                                                                                          | Rebecca Maxwell                            | March 2013                                |
| 19 December | 1 Heritage and Arts Assets                                                                               | To give an update on the effectiveness of new business practices put in place under the                                                                                                                              | Evidence based recommendations with a view to further improving the offer to the                                                                                                                                                                                                                 | Steve Parker/Samantha Williams             | Dec 2012<br>(transferred from             |

| Meeting         |   | Item (description / title)                                               | Purpose of report                                                                                                                                                                                                                                                       | Expected Outcomes                                                                                                                                                                                                                                                             | Author                            | Date Entered                                |
|-----------------|---|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------------------------------------|
|                 |   |                                                                          | review of the service                                                                                                                                                                                                                                                   | public with limited resources                                                                                                                                                                                                                                                 |                                   | Communities Scrutiny Committee (March 2013) |
|                 |   |                                                                          |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                   |                                             |
| 6 February 2014 | 1 | Regional School Effectiveness and Improvement Service<br><br>[Education] | To detail the progress achieved following the establishment of the RSEIS, the benefits realised to date from its establishment, any problems or issues encountered since its establishment which are yet to be resolved and any proposals to expand the Service's remit | Evaluation of the effectiveness of the RSEIS to date in delivering economies of scale and specialist support to complement the County's education service. Identification of slippages, risks, service gaps or future pressures with a view to recommending mitigating action | RSEIS Chief Executive/Karen Evans | January 2013                                |
|                 |   |                                                                          |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                   |                                             |
| 13 March        |   |                                                                          |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                   |                                             |
|                 |   |                                                                          |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                   |                                             |
| 10 April        |   |                                                                          |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                   |                                             |
|                 |   |                                                                          |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                   |                                             |

**Future Issues**

| Item (description / title)                                                                                                                | Purpose of report                                                                                                                                                                                                             | Expected Outcomes                                                                                                                    | Author      | Date Entered  |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------|
| Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes | To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision. | Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings | Sally Ellis | November 2012 |
|                                                                                                                                           |                                                                                                                                                                                                                               |                                                                                                                                      |             |               |

**Future Issues for Joint Scrutiny**

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|----------------------------|-------------------|-------------------|--------|--------------|
|                            |                   |                   |        |              |

**For future years**

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

**Information/Consultation Reports**

| Information / Consultation | Item (description / title)          | Purpose of report                                                                                                                                                                                                                                                                                                                     | Author                         | Date Entered  |
|----------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------|
| Information (April 2013)   | Programme and Project Boards        | To outline the composition and membership of all Programme and Project Boards which the Council host or participate in, their funding structures, their membership and the elements of all Plans and Strategies which they are charged with delivering                                                                                | Alan Smith                     | December 2012 |
| Information (July 2013)    | Regional Emergency Planning Service | To report the progress to date with the establishment of a regional service and the transitional arrangements from the present service to the new regional service, in order to ensure the provision of a resilient and robust Emergency Planning Service that will meet the needs of local residents when emergency situations occur | Rebecca Maxwell/Mike Hitchings | April 2013    |

15/04/13 - RhE

**Note for officers – Committee Report Deadlines**

| Meeting | Deadline      | Meeting | Deadline      | Meeting      | Deadline            |
|---------|---------------|---------|---------------|--------------|---------------------|
|         |               |         |               |              |                     |
| 10 June | <b>24 May</b> | 18 July | <b>4 July</b> | 26 September | <b>12 September</b> |

Partnerships Scrutiny Work Programme.doc

This page is intentionally left blank

| PROPOSAL FORM FOR AGENDA ITEMS<br>FOR SCRUTINY COMMITTEES                                               |                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NAME OF SCRUTINY COMMITTEE</b>                                                                       | Partnerships Scrutiny Committee                                                                                                                                                                                                                             |                                                                                                                                                                                                                                         |
| <b>DATE OF MEETING / TIMESCALE FOR CONSIDERATION</b>                                                    | If possible, to add to 10 <sup>th</sup> June meeting with Health                                                                                                                                                                                            |                                                                                                                                                                                                                                         |
| <b>TITLE OF REPORT</b>                                                                                  | Development of a Single Point of Access for Health & Social Care in Denbighshire                                                                                                                                                                            |                                                                                                                                                                                                                                         |
| <b>P<br/>U<br/>R<br/>P<br/>O<br/>S<br/>E</b>                                                            | <b>1. Why is the report being proposed? (see also the checklist overleaf)</b>                                                                                                                                                                               | To update the committee on the development of an integrated single point of access to community health and Social Care services within Denbighshire. This is an SSIA demonstrator project which is expected to go live in October 2013. |
|                                                                                                         | <b>2. What issues are to be scrutinised?</b>                                                                                                                                                                                                                | Partnership Working with Health (S33 Partnership Agreement is being prepared as part of the project), Service Modernisation and Efficiency, improved Customer Service                                                                   |
|                                                                                                         | <b>3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?</b>                                                                                                                                                   | BCU representative (Wyn Thomas), Project Director (Phil Gilroy), Project Manager (Liz Grieve)                                                                                                                                           |
|                                                                                                         | <b>4. What will the committee achieve by considering the report?</b>                                                                                                                                                                                        | An understanding of the movement of Adult Social Services towards a new model of service delivery                                                                                                                                       |
|                                                                                                         | <b>5. Score the topic from 0 – 4 on aims &amp; priorities and impact (see overleaf)*</b>                                                                                                                                                                    | <b>Aims &amp; Priorities</b>                                                                                                                                                                                                            |
|                                                                                                         | 3                                                                                                                                                                                                                                                           | 4                                                                                                                                                                                                                                       |
| <b>ADDITIONAL COMMENTS</b>                                                                              | The SPA Project comes under the Modernising Social Services Programme, and links to the successful Regional Collaboration Fund bid which proposes the development of SPAs across North Wales: Denbighshire SPA is the first such development in the region. |                                                                                                                                                                                                                                         |
| <b>REPORTING PATH – what is the next step? Are Scrutiny's recommendations to be reported elsewhere?</b> |                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                         |
| <b>AUTHOR</b>                                                                                           | Liz Grieve, Project Manager                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                         |

Please complete the following checklist:

|                                                                                                                                                        | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| Is the topic already being addressed satisfactorily?                                                                                                   |     | No |
| Is Scrutiny likely to result in service improvements or other measurable benefits?                                                                     | Yes |    |
| Does the topic concern a poor performing service or a high budgetary commitment?                                                                       |     |    |
| Are there adequate resources / realistic possibility of adequate resources to achieve the objective(s)?                                                | Yes |    |
| Is the Scrutiny activity timely, i.e. will scrutiny be able to recommend changes to the service delivery, policy, strategy, etc?                       | Yes |    |
| Is the topic linked to corporate or scrutiny aims and priorities?                                                                                      | Yes |    |
| Has the topic been identified as a risk in the Corporate Risk Register or is it the subject of an adverse internal audit or external regulator report? |     | No |

\*The following table is to be used to guide the scores given:

| Score | Aims & Priorities                                                                        | Impact                                                                 |
|-------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| 0     | No links to corporate/scrutiny aims and priorities                                       | No potential benefits                                                  |
| 1     | No links to corporate/scrutiny aims and priorities but a subject of high public concern  | Minor potential benefits affecting only one ward/customer/client group |
| 2     | Some evidence of links, but indirect                                                     | Minor benefits to two groups/moderate benefits to one                  |
| 3     | Good evidence linking the topic to both aims and priorities                              | Moderate benefits to more than one group/substantial benefits to one   |
| 4     | Strong evidence linking both aims and priorities, and has a high level of public concern | Substantial community-wide benefits                                    |

### SCORING

#### Aims & Priorities

|   |                                                                                        |                                                              |
|---|----------------------------------------------------------------------------------------|--------------------------------------------------------------|
| 4 | Possible topic for Scrutiny – to be timetabled appropriately                           | Priority topic for Scrutiny – for urgent consideration       |
| 3 |                                                                                        |                                                              |
| 2 | Reject topic for Scrutiny – topic to be circulated to members for information purposes | Possible topic for Scrutiny – to be timetabled appropriately |
| 1 |                                                                                        |                                                              |

0                                      1                                      2                                      3                                      4  
**Impact**

| PROPOSAL FORM FOR AGENDA ITEMS<br>FOR SCRUTINY COMMITTEES |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NAME OF SCRUTINY COMMITTEE</b>                         | Partnerships Scrutiny Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>DATE OF MEETING / TIMESCALE FOR CONSIDERATION</b>      | September 2013                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>TITLE OF REPORT</b>                                    | Developing Scrutiny arrangements for the Conwy and Denbighshire Local Service Board (LSB)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>PURPOSE</b>                                            | <p><b>1. Why is the report being proposed? (see also the checklist overleaf)</b></p> <p>At the December 7<sup>th</sup>, 2012 Conwy and Denbighshire LSB meeting a report was presented (attached). The purpose of the report was to provide options on the future Scrutiny arrangements of the Conwy and Denbighshire LSB as to ensure democratic accountability for Partnership actions. The report set out how the LSB scrutiny function fitted into the Welsh Government's legislative and public service reform agenda; described existing practices; and provided LSB members with 5 possible options of delivery. The preferred option of the LSB was Option 2 – utilise existing separate Partnership Committees with co-option.</p> <p>The report also recommended that the LSB consult with appropriate Members on the preferred option.</p> <p>The report was presented to CCB Cabinet on Feb 12th, 2013.</p> <p>The need for robust democratic accountability runs as a clear theme throughout the Welsh Government's public service reform agenda as a vital mechanism to improve service quality and delivery. Failure to address this need could result in the following risks:</p> <ol style="list-style-type: none"> <li>1. The statutory requirements relating to Shared Purpose – Shared Delivery will not be met.</li> <li>2. There may be dilution of councillors' community leadership role, regarded by the Simpson Report as a important force in bringing about transformational change.</li> <li>3. Fragmented collaboration and engagement as organisations would be left unchallenged by elected members about their commitment and contribution to tackling entrenched social problems.</li> </ol> <p>We therefore ask that this report be presented to Partnership Scrutiny to consult with appropriate Members on the preferred option.</p> |

| <p><b>2. What issues are to be scrutinised?</b></p>                                                              | <p>It has been identified that the following will be required to be scrutinised:</p> <ul style="list-style-type: none"> <li>- Integrated Plans (One Conwy and The BIG Plan) including: <ul style="list-style-type: none"> <li>o Strategic Needs Assessment</li> <li>o Information Strategy</li> <li>o Engagement Strategy</li> </ul> </li> <li>- European Projects including: <ul style="list-style-type: none"> <li>o Workforce Development (Conwy led)</li> <li>o Financial Inclusion and Anti-Poverty Project(Denbighshire led)</li> </ul> </li> <li>- Annual Report</li> <li>- Joint Partnership Performance (Community Safety Partnership and the Local Safeguarding Childrens Board)</li> </ul> |                   |        |          |          |  |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------|----------|----------|--|
| <p><b>3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?</b></p> | <p>Alan Smith – Head of Business Planning &amp; Performance<br/>Diane Hesketh – Partnerships &amp; Communities Manager</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |        |          |          |  |
| <p><b>4. What will the committee achieve by considering the report?</b></p>                                      | <p>By consulting with appropriate Members on the preferred option it is hoped that an agreement be reached on the delivery option. In turn, that this will then initiate the start-up of an effective LSB Scrutiny mechanism.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |        |          |          |  |
| <p><b>5. Score the topic from 0 – 4 on aims &amp; priorities and impact (see overleaf)*</b></p>                  | <table border="1" style="width: 100%;"> <thead> <tr> <th style="background-color: #e0f2f1;">Aims &amp; Priorities</th> <th style="background-color: #e0f2f1;">Impact</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>3</b></td> <td style="text-align: center;"><b>3</b></td> </tr> </tbody> </table>                                                                                                                                                                                                                                                                                                                                                                             | Aims & Priorities | Impact | <b>3</b> | <b>3</b> |  |
| Aims & Priorities                                                                                                | Impact                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                   |        |          |          |  |
| <b>3</b>                                                                                                         | <b>3</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |        |          |          |  |
| <p><b>ADDITIONAL COMMENTS</b></p>                                                                                | <p>Welsh Government has recently released a report called ‘Establishing a baseline of LSB Scrutiny in Wales’ (attached). The report presents the findings of a research project into Local Service Board (LSB) scrutiny activity across Wales.</p> <p>The report presents views which members may like to consider, related to LSB Scrutiny and:</p> <ul style="list-style-type: none"> <li>• Membership</li> <li>• The importance of co-optees having voting rights</li> <li>• The future provision for LSB Scrutiny support and training to ensure that all scrutiny members have necessary skills/knowledge and understanding of the LSB to enable effective scrutiny.</li> </ul>                  |                   |        |          |          |  |
| <p><b>REPORTING PATH – what is the next step? Are Scrutiny’s recommendations to be reported elsewhere?</b></p>   | <p>Scrutiny’s recommendations will be reported at the next LSB meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |        |          |          |  |
| <p><b>AUTHOR</b></p>                                                                                             | <p>Beverley Moore (LSB Development Officer)<br/>Diane Hesketh (Partnerships and Communities Manager)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |        |          |          |  |



Please complete the following checklist:

|                                                                                                                                                        | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| Is the topic already being addressed satisfactorily?                                                                                                   |     | x  |
| Is Scrutiny likely to result in service improvements or other measurable benefits?                                                                     | x   |    |
| Does the topic concern a poor performing service or a high budgetary commitment?                                                                       |     | x  |
| Are there adequate resources / realistic possibility of adequate resources to achieve the objective(s)?                                                | x   |    |
| Is the Scrutiny activity timely, i.e. will scrutiny be able to recommend changes to the service delivery, policy, strategy, etc?                       | x   |    |
| Is the topic linked to corporate or scrutiny aims and priorities?                                                                                      | x   |    |
| Has the topic been identified as a risk in the Corporate Risk Register or is it the subject of an adverse internal audit or external regulator report? |     | x  |

\*The following table is to be used to guide the scores given:

| Score | Aims & Priorities                                                                        | Impact                                                                 |
|-------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| 0     | No links to corporate/scrutiny aims and priorities                                       | No potential benefits                                                  |
| 1     | No links to corporate/scrutiny aims and priorities but a subject of high public concern  | Minor potential benefits affecting only one ward/customer/client group |
| 2     | Some evidence of links, but indirect                                                     | Minor benefits to two groups/moderate benefits to one                  |
| 3     | Good evidence linking the topic to both aims and priorities                              | Moderate benefits to more than one group/substantial benefits to one   |
| 4     | Strong evidence linking both aims and priorities, and has a high level of public concern | Substantial community-wide benefits                                    |

### SCORING

#### Aims & Priorities

|   |                                                                                        |                                                              |
|---|----------------------------------------------------------------------------------------|--------------------------------------------------------------|
| 4 | Possible topic for Scrutiny – to be timetabled appropriately                           | Priority topic for Scrutiny – for urgent consideration       |
| 3 |                                                                                        |                                                              |
| 2 | Reject topic for Scrutiny – topic to be circulated to members for information purposes | Possible topic for Scrutiny – to be timetabled appropriately |
| 1 |                                                                                        |                                                              |
| 0 |                                                                                        |                                                              |

1                      2                      3                      4

**Impact**

This page is intentionally left blank

Cabinet Forward Work Plan

Appendix 3

| Meeting       | Item (description / title) |                                           | Purpose of report                                                                                                 | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                 |
|---------------|----------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------|
| <b>14 May</b> | 1                          | Finance Update Report                     | To update Cabinet on the current financial position of the Council                                                | tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                 |
|               | 2                          | Review of Faith Based Education Provision | To consider proposals for provision in the north of the county.                                                   | Tbc                                | Cllr Eryl Williams / Jackie Walley                       |
|               | 3                          | Items from Scrutiny Committees            | To consider any issues raised by Scrutiny for Cabinet’s attention.                                                | Tbc                                | Scrutiny Coordinator                                     |
|               |                            |                                           |                                                                                                                   |                                    |                                                          |
| <b>June</b>   | 1                          | Outsourcing ICT Services to Schools       | To give an overview of the tendering process, evaluation and scoring and request the final decision from Cabinet. | Yes                                | Cllr Eryl Williams / Jackie Walley / Stephanie O’Donnell |
|               | 2                          | Finance Update Report                     | To update Cabinet on the current financial position of the Council                                                |                                    | Cllr Julian Thompson-Hill / Paul McGrady                 |
|               | 3                          | Mental Health Partnership                 | to ask Cabinet to consider and agree to a new partnership between the Council and BCU to deliver                  |                                    | Phil Gilroy/Cllr Bobby Feeley                            |

Cabinet Forward Work Plan

| Meeting     | Item (description / title) |                                                                               | Purpose of report                                                                                                             | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                   |
|-------------|----------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------------|
|             |                            |                                                                               | Adult Mental Health services to the citizens of Denbighshire.                                                                 |                                    |                                                            |
|             | 4                          | Cefndy Healthcare: Future Direction & Impact of Potential loss of DWP funding | To consider options in light of risks from loss of DWP funding & need to maintain employment for vulnerable & disabled people |                                    | Cllr Bobby Feeley / Phil Gilroy / Deborah Holmes-Langstone |
|             | 5                          | Ruthin Area Primary Schools Review                                            | To seek approval for starting a formal consultation period with Ruthin Primary schools                                        | Yes                                | Cllr Eryl Williams / Jackie Walley                         |
|             | 6                          | Corporate Plan QPR: Quarter 4 2012/13                                         | To monitor the Council's progress in delivering the Corporate Plan 2012 -17                                                   | Tbc                                | Cllr Barbara Smith / Tony Ward                             |
|             | 7                          | Final Budget Position and Revenue Outturn 2012/13                             | To update Cabinet on the final Budget Position and Revenue Outturn 2012/13                                                    | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                   |
|             | 8                          | Items from Scrutiny Committees                                                | To consider any issues raised by Scrutiny for Cabinet's attention.                                                            | Tbc                                | Scrutiny Coordinator                                       |
|             |                            |                                                                               |                                                                                                                               |                                    |                                                            |
| <b>July</b> | 1                          | Finance Report Update                                                         | To update Cabinet on the current financial position of the Council                                                            | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                   |
|             | 2                          | Items from Scrutiny Committees                                                | To consider any issues                                                                                                        | Tbc                                | Scrutiny Coordinator                                       |

Cabinet Forward Work Plan

| Meeting          |   | Item (description / title)                  | Purpose of report                                                                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|------------------|---|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------|
|                  |   |                                             | raised by Scrutiny for Cabinet's attention.                                                                        |                                    |                                          |
|                  | 3 | Local Housing Strategy (Glyndwr University) | To consider a report by Glyndwr University                                                                         | Tbc                                | Cllr Hugh Irving / Sue Lewis             |
|                  | 4 | Review of LDP Steering Group                | To consider the adoption of LDP Steering Group                                                                     | tbc                                | Cllr Eryl Williams / Angela Loftus       |
|                  | 5 | Local Housing Strategy                      | To consider the Local Housing Strategy                                                                             | tbc                                | Cllr Hugh Irving / Sue Lewis             |
|                  |   |                                             |                                                                                                                    |                                    |                                          |
| <b>September</b> | 1 | Finance Report Update                       | To update Cabinet on the current financial position of the Council                                                 | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                  | 2 | Annual Performance Review 2012/13           | To review the draft Annual Performance Review for 2012-13 and to recommend the report for adoption by full Council |                                    | Cllr Barbara Smith / Tony Ward           |
|                  | 3 | Corporate Plan QPR: Quarter 1 2013/14       | To monitor the Council's progress in delivering the Corporate Plan 2012 -17                                        | Tbc                                | Cllr Barbara Smith / Tony Ward           |
|                  | 4 | Items from Scrutiny Committees              | To consider any issues raised by Scrutiny for Cabinet's attention.                                                 | Tbc                                | Scrutiny Coordinator                     |
|                  |   |                                             |                                                                                                                    |                                    |                                          |
| <b>October</b>   | 1 | Finance Report Update                       | To update Cabinet on the                                                                                           | Tbc                                | Cllr Julian Thompson-                    |

Cabinet Forward Work Plan

| Meeting         |   | Item (description / title)            | Purpose of report                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|-----------------|---|---------------------------------------|-----------------------------------------------------------------------------|------------------------------------|------------------------------------------|
|                 |   |                                       | current financial position of the Council                                   |                                    | Hill / Paul McGrady                      |
|                 | 2 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                     |
|                 |   |                                       |                                                                             |                                    |                                          |
| <b>November</b> | 1 | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                 | 2 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                     |
|                 |   |                                       |                                                                             |                                    |                                          |
| <b>December</b> | 1 | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                 | 2 | Corporate Plan QPR: Quarter 2 2013/14 | To monitor the Council's progress in delivering the Corporate Plan 2012 -17 | Tbc                                | Cllr Barbara Smith / Tony Ward           |
|                 | 3 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention           | Tbc                                | Scrutiny Coordinator                     |
|                 |   |                                       |                                                                             |                                    |                                          |
| <b>January</b>  | 1 | Finance Report Update                 | To update Cabinet on the current financial position of                      | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |

Cabinet Forward Work Plan

| Meeting         |   | Item (description / title)            | Purpose of report                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|-----------------|---|---------------------------------------|-----------------------------------------------------------------------------|------------------------------------|------------------------------------------|
|                 |   |                                       | the Council                                                                 |                                    |                                          |
|                 | 2 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                     |
|                 |   |                                       |                                                                             |                                    |                                          |
| <b>February</b> | 1 | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                 | 2 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                     |
|                 |   |                                       |                                                                             |                                    |                                          |
| <b>March</b>    | 1 | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|                 | 2 | Corporate Plan QPR: Quarter 3 2013/14 | To monitor the Council's progress in delivering the Corporate Plan 2012 -17 | Tbc                                | Cllr Barbara Smith / Tony Ward           |
|                 | 3 | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention           | Tbc                                | Scrutiny Coordinator                     |
|                 |   |                                       |                                                                             |                                    |                                          |
| <b>April</b>    | 1 | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |

Cabinet Forward Work Plan

| Meeting     | Item (description / title) |                                       | Purpose of report                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|-------------|----------------------------|---------------------------------------|-----------------------------------------------------------------------------|------------------------------------|------------------------------------------|
|             | 2                          | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet’s attention.          | Tbc                                | Scrutiny Coordinator                     |
|             |                            |                                       |                                                                             |                                    |                                          |
| <b>May</b>  | 1                          | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|             | 2                          | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet’s attention.          | Tbc                                | Scrutiny Coordinator                     |
|             |                            |                                       |                                                                             |                                    |                                          |
| <b>June</b> | 1                          | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|             | 2                          | Corporate Plan QPR: Quarter 3 2013/14 | To monitor the Council’s progress in delivering the Corporate Plan 2012 -17 | Tbc                                | Cllr Barbara Smith / Tony Ward           |
|             | 3                          | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet’s attention           | Tbc                                | Scrutiny Coordinator                     |

Note for officers – Cabinet Report Deadlines

|                |                 |                |                 |                |                 |
|----------------|-----------------|----------------|-----------------|----------------|-----------------|
| <i>Meeting</i> | <b>Deadline</b> | <i>Meeting</i> | <b>Deadline</b> | <i>Meeting</i> | <b>Deadline</b> |
|----------------|-----------------|----------------|-----------------|----------------|-----------------|



Cabinet Forward Work Plan

|              |                |            |                 |             |                |
|--------------|----------------|------------|-----------------|-------------|----------------|
|              |                |            |                 |             |                |
| <i>April</i> | <b>2 April</b> | <i>May</i> | <b>29 April</b> | <i>June</i> | <b>11 June</b> |

Updated 15/4/2013 - SP

Cabinet Forward Work Programme.doc

This page is intentionally left blank

## Progress with Committee Resolutions

| Date of Meeting | Item number and title                                  | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Progress                                                |
|-----------------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| 14 March 2013   | <b>5. Capacity of Adult Safeguarding Services</b>      | <b>RESOLVED –</b><br>(a) to receive and note the contents of the report, subject to the issues raised by Members for discussion at the agreed meeting between Members and officers,<br>(b) to acknowledge the importance of a corporate approach to the Protection of Vulnerable Adults and the Council's responsibility to view this as a key priority area; and<br>(c) that a report on the implications of the Social Services and Wellbeing (Wales) Bill with respect to safeguarding and the protection of vulnerable adults be presented to the Committee at its meeting on 25 April 2013, and that the report also include the latest position regarding rota visits and details of the progress made in addressing the concerns raised with respect to domiciliary care monitoring. | See paragraph 4.8 of the Scrutiny Work Programme report |
|                 | <b>7. Proposed Regional Emergency Planning Service</b> | <b>RESOLVED –</b> to recommend to Cabinet that:-<br>(a) it adopts the final business plan to establish a Regional Emergency Planning Service on the basis set out in paragraph 4.13 of the report to Partnerships Scrutiny Committee on 14 March 2013, and                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | See paragraph 4.7 of the Scrutiny Work Programme        |

|  |                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                          |
|--|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |                                                                                        | (b) authority to approve the detailed transition arrangements to the new service and undertake all necessary tasks to establish the new service is delegated to the Chief Executive in consultation with the Lead Member.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | report                                                                                                                                                                                                                   |
|  | <b>8. Transforming Transport – Regional Passenger Transport Collaboration Services</b> | <p><b>RESOLVED</b> – that the Committee:-</p> <p>(a) subject to the above observations, recommend to Cabinet that the Outline Business Case and preferred option are accepted and that the project now moves to develop a Full Business Case for the implementation of a single integrated unit for the delivery of passenger transport services in North Wales.</p> <p>(b) notes that any decision to implement an integrated unit would only be taken after Councils had considered and approved the Full Business Case, and that future governance arrangements would be addressed during development of the Full Business Case, and</p> <p>(c) receives regular progress reports for scrutiny at each of the development stages of the project.</p> | <p>Outline Business Case and Committee’s observations will be presented to Cabinet at its meeting on 14 May</p> <p>First progress report provisionally scheduled into the Committee work programme for November 2013</p> |
|  | <b>9. Scrutiny Work Programme</b>                                                      | <p><b>RESOLVED</b> – that,</p> <p>(a) subject to the above, the Partnerships Scrutiny Committee approves the Future Work Programme as set out in Appendix 1 to the report, and</p> <p>(b) nominates Councillor B. Blakeley to serve on the Service Challenge Group for the Customers Service, and invites Councillor P. Penlington to</p>                                                                                                                                                                                                                                                                                                                                                                                                               | <p>Relevant officers informed of the appointments</p>                                                                                                                                                                    |

|  |  |                                                                                                                     |  |
|--|--|---------------------------------------------------------------------------------------------------------------------|--|
|  |  | serve as the Committee's representative on the Service Challenge Group for Strategic Human Resources in due course. |  |
|--|--|---------------------------------------------------------------------------------------------------------------------|--|

This page is intentionally left blank